

Self Study Report

Submitted to

**National Assessment
and
Accreditation Council
[NAAC]**

2016



Achhruram Memorial College

(Affiliated to Sidho-Kanho-Birsha University)

Estd. – 1975

P.O.: Jhalda; Dist. - Purulia - 723202

WEST BENGAL

Contents

1. Preface	02
2. Executive Summary	05
3. Post-accreditation Initiative	08
4. Profile of the College	11
5. Criteria-wise Inputs	21-74
Criterion I : Curricular Aspects	21
Criterion II : Teaching-Learning and Evaluation	27
Criterion III : Research Consultancy and Extension	37
Criterion IV : Infrastructure and Learning Resources	48
Criterion V : Student Support and Progression	56
Criterion VI : Governance, Leadership and Management	63
Criterion VII : Innovations and Best Practices	72
6. Evaluative Report of the Departments	75-143
7. Declaration by the Head of the College	144

Preface

Purulia is the westernmost district in the state of West Bengal. Previously called the 'Manbhum' district, and a part of the then Bihar State, it was included in West Bengal on 01 November 1956. Now, one of the prominent districts of 'Rarh' Bengal with its rugged terrain, Purulia forms the eastern border of the Chhotanagpur plateau. Centuries of rich tradition have made Purulia a seat of cultural heritage, vestiges of which is found in the carvings of ancient Jain temples, relics of the reigns of local royal dynasties, cadence of traditional folk and tribal music, dance (Chhou dance, in particular) and handicrafts. Politically, Purulia witnessed the struggle and triumph (the uprising of the 'Santhals' and freedom struggle) of the oppressed against the oppressors, both foreign and Indian, local and outsiders. All these contribute significantly to the enriched tradition of the place. Despite this rich heritage of cultural enrichment, Purulia has been, for a long period of time, economically underprivileged, socially subaltern and educationally backward.

Partly due to the filtered enlightenment of the revival and rejuvenation of the Nineteenth century Bengal Renaissance and partly due to the post-1833 British policy on education for Indians, a secondary school was established in Purulia in 1853 but the degree college in the district was established in 1948, only after Independence. However, the western outskirts of the district of Purulia were significantly disadvantaged in terms of educational expansion for the first quarter century after independence.

It was a heart-felt desire of the people of Jhalda locality to have an academic institution for higher studies, a college for the local students to study degree course at undergraduate level. The initiative of common people including some eminent citizens gathered momentum during mid-70s, particularly when the Ananda Marg College was banned by Government of India in 1975. After several meetings held in this direction in Jhalda and elsewhere, it was decided that a college, namely "Jhalda College" will be established "as a successor to Ananda Marga College" (as in the letter granting affiliation from the Registrar of Burdwan University). Later it was renamed as 'Achhruram Memorial College' in the memory of Late Lala Achhruram Bahl (1894-1964), an eminent industrialist and father of Late Sohanlal Bahl, an eminent industrialist and the donor of the college.

The College was formally started on 01 September 1975 in a building at the heart of Jhalda town. The College was then planned to be housed in a new college building and the foundation stone of this proposed building was laid on a gracious function on 09 February 1979. The foundation stone was laid by Late Manoharlal Behl and function was presided over by Dr Ramaranjan Mukherjee, the then Vice Chancellor of the University of Burdwan. On 28 April 1981 the new college building was inaugurated by His Excellency, the Governor of West Bengal and the Chancellor of the University of Burdwan, Sri Trivuban Narayan Singh. Dr Ramaranjan Mukherjee, the Vice Chancellor of the University of Burdwan presided over this inaugural function. As the College got shifted to a new location and building in 1981, it never had to look back.

The College was recognized by the University Grants Commission since 27 March 1982. It is approved both under sections 2(f) and 12B of the UGC Act.

A new phase started in the history of the College in 2008. After the Peer Team Visit in March 2008, the College was accredited Grade B (with CGPA 2.47) in the 46th Executive Council meeting of the National Assessment and Accreditation Council (NAAC) of India on 16 September 2008. The College, for the first time since its establishment, could realize its position vis-à-vis other similar and not-so-similar colleges in the locality and in the country and also it received a formal, professional set of directions and advices to expand and prosper, from the experts in the field.

Again, since 06 January 2011, the College, along with all the other colleges of the district, gets affiliated to the newly formed Sidho-Kanho-Birsha University, Purulia.

Located just at the entrance of Jhalda town on the Purulia-Ranchi road, Achhruram Memorial College is now an important landmark. The College covers a moderate area of almost 10 acres of land including a pond, two gardens, some agricultural lands and the college buildings. The decently painted college building in the midst of the greeneries of rows of tamarisk trees at the background of deep blue sky and far-off hills makes the College stunningly beautiful, visually.

Academically, the college provides Honours courses in seven Arts (History, Bengali, English, Economics, Geography, Philosophy and Sanskrit) and five Science (Physics, Mathematics, Chemistry, Zoology and Botany) subjects and an array of general degree course subjects. Total number of students at the undergraduate level, including both General and Honours levels, both Arts and Science streams, is more than 1500.

Apart from their usual teaching assignments, the teachers of this College are involved in research activities in their respective fields, different extension works relating to issues of health & hygiene, social awareness programmes, art and culture and the like. Their activities range from rock climbing to music & drama, from ham radio to film appreciation. There are 39 teaching posts (including those of a Principal and a Librarian and excluding the additional teaching posts of Graduate Laboratory Instructors) in this College in 14 different departments. 18 posts are lying vacant now. However, a good number of dedicated, young and enthusiastic Part-time Lecturers (Government approved) and Guest Teachers (selected by a subject expert, nominated by the affiliating University) are filling up this gap.

“Students’ discipline is the hallmark of the institution”- thus went one of the observations of the NAAC Peer team members in 2008. In spite of the financial constraints of many of them and many of them being first generation learners, the students of this College are very enthusiastic to academics, and they are disciplined and sincere. Apart from their syllabi oriented studies, many of them are involved in extra-curricular activities like cultural events and sports, different social awareness programmes and the like. It is true

that the management and the teachers of the College are very alert and the committees are at place and functioning, but it goes mainly to the credit of the student community, that the campus is completely free from ragging, any sort of violence against women and political, communal, linguistic or caste violence of any sort.

With the sincere perseverance by the teaching and non-teaching staff members of the college, with enthusiastic support and co-operation from the people of Jhalda and above all, with ever growing hunger for knowledge of the generations of students, Achhruram Memorial College has overcome all the hindrances to become what it is today, a youthful but matured premier academic institution of forty years.

Some Observations of NAAC Peer Team members in 2008:

- Students' discipline is the hallmark of the institution.
- The proactive management, committed to the mission of the college is supported by the teaching and non-teaching staff towards attainment of set objectives.
- Institution holds cordial relationships with stakeholders.
- The College has good academic ambience.

The following pages of the Self Study Report will present the statistical, informative and evaluative details of the college in a nutshell, exactly in the format prescribed by the NAAC.

Executive Summary

The Criterion-wise analysis of our college, as prescribed by NAAC, clearly reveals a number of strong points, some weaknesses, and the local, national and global situations we are in, the opportunities and the challenges before us to develop.

Strengths:

1. Achhruram Memorial College is one of the premier Colleges affiliated to the Sidho-Kanho-Birsha University as well as the district of Purulia. It does have a very clearly stated vision and mission.

2. The teaching faculty is a welcome combination of competent experience and fresh enthusiasm- all the members are qualified and dedicated to their duties.

3. The College has a well maintained, moderately large, clean and green campus with a pond and playgrounds.

4. Infrastructure-wise, the College has good number of classrooms, moderately equipped laboratories, and a well-equipped seminar room.

5. ICT enabled teaching learning methodology, together with film shows, quiz, students' presentations and a huge number of e-books and e-materials.

6. Wi-Fi and networking on campus with internet connectivity and competent faculty and staff conversant with ICT technology

7. Very strong research aptitude of the teaching faculty- almost each member of regular teaching faculty is engaged with research in some way or the other- pursuing Ph.D., completing PDFs, working on MRP, contributing research papers in books and journals, some of them being very reputed international publications, working as Associate in UGC-IUC at IAS, Shimla and the like.

8. Strong and excellent presence of NSS activities and social awareness through them.

9. Strong presence of NCC wings and students' consistency getting uniformed jobs through it.

10. Inter-personal relationship among members of management, teachers, students and staff are very cordial. That makes every single suggestion from any single member of the college family being considered to be implemented.

11. Discipline of the students.

Weaknesses:

1. Shortage of teaching staff, particularly in the context of growing number of students.

2. Severe shortage of non-teaching staff, particularly in the clerical cadre.

3. Government grant- in-aid is by no way sufficient for all round and intended development of the institution.

4. Absence of full-time librarian and non-availability of well-equipped and trained part-time/contractual librarian in this locality, resulting in very slow progress in library automation and other related services like photocopying.

5. Limited library grants resulting in slow increase of stocks, in book titles, book numbers and journals.

6. Absence of professional/ vocational/ add-on/ certificate/ multi-disciplinary courses.

7. Shortage of staff to start a course to enhance communication skill and other soft skill.

8. No collaboration/linkage with industry.

9. Activities and contributions of alumni and parents are more on personal basis, than on formal/institutional basis.

Opportunities:

1. The advent of internet and its wide use, even on mobile phones, in possibly every field of life including academics has made a sea change in the academic scenario of the rural colleges like that of ours. Books, journals, papers, materials, information- which were out of reach even a few years ago are now available just one click away. It has revolutionized the academic scenario- both teaching-learning and research.

2. More and more funds are now made available to the colleges from UGC, State and Central governments, MPLAD, BEUP (fund from local MLA) etc. to develop infrastructure, pursuing research, conducting seminars and similar other academic activities.

3. Establishment of a few Universities at adjacent districts will in one hand make academic collaboration easier, and on the other, it will make experts more and more available which might be conducive to begin and run different other courses, both traditional and vocational.

4. NAAC assessment and accreditation regularly in every five years is imbuing the practice of proper planning, implementation, and documentation, treating quality maintenance and enhancement as a continuous process. Being assessed, accredited and advised by a group of external, unbiased, experienced expert professionals is itself an opportunity.

Challenges:

1. Quick recruitment of competent qualified faculty including Librarian on vacant sanctioned posts and creation of new posts according to the need of the students are the crucial challenges for appointing authority as the matter depends entirely upon the State Govt. policy and its implementation by the West Bengal College service Commission.

2. Obtaining permission from the competent authority in the State government to fill up the sanctioned non-teaching posts and creation of more posts.

3. Avail funds for laboratory equipments which are gradually becoming costlier.

4. Coping up with somewhat pan-India problem of drop out of students in the midst of a programme.

5. Keeping the programme relevant for the students many of whom are from disadvantageous sections of the society and many of whom are first generation learners.

6. Keeping a balance among (a) inculcating sense of values and ethics in the minds of the students, (b) enhancing the knowledge base of the students through a programme and (c) making the students ready for hard-core professional world and the job-market.

Post-accreditation Initiatives

Achhruram Memorial College was accredited by NAAC in September 16 2008 vide their 46th Executive Meeting. The college was awarded Grade- B (CGPA: 2.47). The peer team made some valuable recommendations for some more positive steps under different parameters of assessment. The recommendations and the status of implementation are given below.

Sl	Recommendations of NAAC Peer Team	Status of implementation
1	Add-on/ interdisciplinary/ job oriented professional course e.g. computer application, insurance & banking, folk lore and folk culture, spoken English, vernacular journalism, sales & marketing of rural products etc.	Not implemented
2	Research and publication activities by teachers, consultancy service and collaboration.	Reasonable improvement in research and publication. Not so in collaboration.
3	Books, magazines, newspaper, e-resources and journals in the library and automation in the library service, spacious reading room in library EDUSAT, INBLINET	Improvement in number of books, magazines, newspaper, e-resources and journals. Not so in online activity and digitalization.
4	Filling up of vacant teaching posts	12 regular teaching staff joined in last one year.
5	Hostels for boys and girls.	A hostel for SC girls under Babu Jagjiban Ram Chhatrabas Yojana by Central Government. No other hostel.
6	Language Lab and personality development centre including training in life skill and communication skill, students' participation in sports and cultural activities, coaching for entrance in higher studies.	Not implemented
7	Placement cell	Not implemented
8	Alumni association & Parent teacher association	Not implemented
9	Gymnasium, auditorium, conference hall, computer lab with internet, rest rooms for boys and girls, canteen, indoor games.	Auditorium, conference hall, computer lab with internet, rest rooms for boys and girls have been constructed. Canteen improved. Indoor games arranged. Gymnasium not made.

10	Internal Quality Assurance Cell	Implemented.
11	Feedback on curriculum from other stakeholders except students	Started.
12	Website development	Implemented.
13	Formal system for helping advanced and slow learners.	Implemented
14	Introduction of mentoring system	Implemented
15	Teaching methods other than lecture method like project work, assignment, seminar, group discussion, quiz, panel discussion etc.	Implemented
16	Audio-visual teaching aid	Implemented
17	Computer facility in all departments	Implemented
18	ICT-enabled pedagogical tools	Partially implemented
19	ICT training for teaching and non-teaching staff	Implemented
20	Broadband internet connectivity	Implemented
21	Students' progression and high drop-out rate needs attention.	Implemented to a certain extent
22	Department association and forum	Implemented
23	A system of decentralized and participative decision making	Implemented
24	Management information system	Not implemented
25	Leadership drive of staff	Implemented
26	Computerization of financial system	Partially implemented
27	Incentive for first generation learners	Implemented in a way.
28	UG course on commerce and management.	Not implemented
29	More collaborative pursuit and outreach activities	Not implemented

Post-Accreditation initiatives in the college:

- ✓ IQAC
- ✓ Upgrading the laboratories.
- ✓ Departmental Associations
- ✓ Research promotion cell.
- ✓ Weekly seminar/ talk by teachers.
- ✓ Introduction of BA Honours in Sanskrit.
- ✓ Remarkable increase in the number of permanent teachers.
- ✓ Organization of four UGC sponsored National seminars and several other seminars and talks.
- ✓ Use of ICT and audio-visual teaching aids in teaching to a very great extent.
- ✓ College website (www.amcollege.ac.in) has been launched.
- ✓ Computer training for teaching and non-teaching staff.

- ✓ Computer with internet facility in all the Departments.
- ✓ Construction of (a) Auditorium, (b) computer lab with internet, (c) rest rooms for boys and girls.
- ✓ Upgrading the Seminar Hall.
- ✓ Introduction of Remedial coaching for less advanced students.
- ✓ Special classes for advanced students.
- ✓ Career Counseling Cell.
- ✓ UGC Network Resource Centre.
- ✓ Equal Opportunity Cell.
- ✓ Online admission and computerized fees collection
- ✓ Green audit of the campus.

Future plans

- Introduction of an e-resource section in the library including cd, dvd etc.
- Automation in the library cataloguing and services.
- E-Library programmes like EDUSAT, INBLINET is to be introduced.
- Construction of the first floor of the Central Library building enabling provision for spacious reading room in library.
- Construction of the first floor of the one storied building near Central Library building enabling provision for more class rooms.
- Construction of a canteen building.
- A personality development centre to be started, to enhance communication skill and communicative English.
- A language laboratory to be started
- Introduction of professional/ vocational/ add-on/ certificate/ multi-disciplinary course(s).
- Consorted effort for creating new teaching, non-teaching posts and that of Asst. Librarian.
- ICT-enabled pedagogical tools to be purchased.
- Consorted effort to fill up of vacant teaching, non-teaching and Librarian's posts.
- Organizing more skill development training for both teaching and non-teaching staff for being well acquainted with modern gadgets and e-resources
- Enhancing the practice of Intra-college and Inter college Faculty Exchange Programme
- Introduction of PG courses in one or two subjects.
- Constructing hostels for boys and girls.
- Establishment of Alumni association and Parent-teacher association.
- Systematically organizing one or two seminars every year.

Profile of the College

1. Name and Address of the College:

Name	:	ACHHRURAM MEMORIAL COLLEGE
Address	:	RANCHI ROAD
City	:	JHALDA
Pin	:	723202
State	:	WEST BENGAL
Website	:	www.amcollege.ac.in

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal (Teacher-in-Charge)	Dr Soumitra Sen	O: 03254-255255 R: x	9831554206		soumitra.sen6@gmail.com
Steering Committee Co-ordinator	Dr Debopam Raha	O: 03254-255255 R: x	9434346370		debopamraha@gmail.com

3. Status of the Institution:

- Affiliated College
- Constituent College
- Any other (specify)

4. Type of Institution:

- a. By Gender
- i. For men
- ii. For women
- iii. Co-education
- b. By Shift
- i. Regular
- ii. Day
- iii. Evening

5. It is a recognized minority institution?

- Yes
- No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

- Government
 Grant-in-aid
 Self-financing
 Any other

7. a. Date of establishment of the college: 01-09-1975 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Sidho-Kanho-Birsha University

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	27-03-1983	Nil
ii. 12 (B)	08-07-2003	Nil

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): NA

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

- Yes No

If yes, has the College applied for availing the autonomous status?

- Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

- Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	39618 sq mts
Built up area in sq. mts.	2860 sq mts

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

➤ Auditorium/seminar complex with infrastructural facilities

➤ Sports facilities

○ play ground

○ swimming pool

○ gymnasium

➤ Hostel

○ Boys' hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

○ Girls' hostel *

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

*Under Babu Jagjiban Ram Chhatrabas Project in collaboration with State and Central Governments. Yet to be made operative.

○ Working women's hostel

i. Number of inmates

ii. Facilities (mention available facilities)

➤ Residential facilities for teaching and non-teaching staff

(give numbers available — cadre wise)

- Cafeteria
- Health centre
First aid, Inpatient, Outpatient, Emergency care facility, Ambulance
Health centre staff –
Qualified doctor Full time Part-time
Qualified Nurse Full time Part-time
- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management/ regulation of electricity and voltage
- Solid waste management facility
- Waste water management
- Water harvesting

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	BA Hons BA General B Sc Hons B Sc General	3 years	Higher secondary (+2)	English, Vernacular	700	530
	Post-Graduate	-	-	-	-	-	-
	Integrated Programmes PG	-	-	-	-	-	-
	Ph.D.	-	-	-	-	-	-
	M.Phil.	-	-	-	-	-	-
	Ph.D	-	-	-	-	-	-
	Certificate courses	-	-	-	-	-	-
	UG Diploma	-	-	-	-	-	-
	PG Diploma	-	-	-	-	-	-
	Any Other (specify and provide details)	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes No Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Chemistry, Mathematics, Zoology, Botany	✓		
Arts	Bengali, English, History, Geography, Economics, Philosophy, Sanskrit, Political Science, Hindi.	✓		
Commerce				
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

b. semester system

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government Recruited			02 CAS	00	15	04	05	02	07	00
Yet to recruit		01			17		06		04	
Sanctioned by the Management/ society or other authorized bodies Recruited					12	02	02	00	02	00
Yet to recruit					Nil		-		-	

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.			Nil	Nil	Nil	Nil	Nil
Ph.D.			02	Nil	08	03	13
M.Phil.			Nil	Nil	01	Nil	01
PG			Nil	Nil	06	01	07
Temporary teachers (Guest Teacher)							
Ph.D.					Nil	Nil	Nil
M.Phil.					Nil	Nil	Nil
PG					06	02	08
Part-time teachers (Govt approved)							
Ph.D.					01	Nil	01
M.Phil.					Nil	Nil	Nil
PG					11	02	13

22. Number of Visiting Faculty /Guest Faculty engaged with the College: Nil

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2015-16)		Year 2 (2014-15)		Year 3 (2013-14)		Year 4 (2012-13)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	72	21	92	18	68	11	44	26
ST	27	13	23	22	51	11	23	11
OBC	126	43	144	48	83	20	67	21
General	131	97	265	135	309	101	355	130
Others	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1526	-	-	-	1526
Students from other states of India	Nil	-	-	-	Nil
NRI students	Nil	-	-	-	Nil
Foreign students	Nil	-	-	-	Nil
Total	1526	-	-	-	1526

25. Dropout rate in UG and PG (average of the last two batches)

2014-2015	UG	20.2%	PG	NA
2013-2014	UG	22.4%	PG	NA

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component (2014-15) Rs. 10869.93

(b) excluding the salary component (2014-15) Rs. 2433.76

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

Indira Gandhi National Open University

c) Number of programmes offered 06

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

	Honours	General
Bengali	115:5	1184:5
English	104:2	64:2
History	112:3	374:3
Philosophy	22:4	210:4
Geography	51:4	64:4
Economics	4:3	6:3
Sanskrit	22:1	120:1
Political Science	NA	815:2
Hindi	NA	0:0
Physics	26:2	160:2
Chemistry	31:4	241:4
Mathematics	122:6	30:6
Zoology	45:4	42:4
Botany	30:2	40:2

29. Is the college applying for Accreditation:

Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 16-09-2008 (dd/mm/yyyy) Accreditation Result: 'B'; CGPA: 2.47

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

**** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year: 222

32. Number of teaching days during the last academic year: 198

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: 30-09-2008 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 30-03-2016 (dd/mm/yyyy)

AQAR (ii) 30-03-2016 (dd/mm/yyyy)

AQAR (iii) 30-03-2016 (dd/mm/yyyy)

AQAR (iv) 30-03-2016 (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Nil.

Criteria-wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision

- To spread Higher Education to the Grassroots of the Society

Mission

- To imbibe among the students a tradition of academic excellence, along with commitment and responsibility towards society at large.
- To use education as a great equalising tool, a tool of empowerment, which would wipe out ages of social and economic exploitation, based on class, caste and gender.
- To mould the students in accordance with the highest ideals of humanity.
- To prepare the students, both male and female, to meet the newer challenges of the future.
- To provide the students with most contemporary facilities.
- To prepare the students to become the citizens of an advanced, prosperous and a glorious nation.

College Prospectus: The above-mentioned Vision and Mission of the College are stated in the College Prospectus under the heading ‘Motto’ and ‘Goals and Objectives’ respectively. So they are known to the students, the guardians, the teachers, the staff and the people of the locality at large.

College Website: The Vision and Mission of the College is also given at the Homepage of the College Website.

College Entrance: The Vision and Mission are written on the wall at the entrance of the main building by the side of the statue of Late Sohanlal Behl, the donor of the College and the son of Late Lala Achhruram Behl.

Besides, as most of the students belong to the same locality, the Vision and Mission of the College are known to all concerned automatically through the past students and their relations.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

At the beginning of new academic session in July every year, the Head of various departments discuss the entire syllabi with her/his departmental colleagues in a Departmental meeting. There they allot the entire syllabi among themselves, divide it in modules, frame a Departmental routine and a Departmental academic calendar where they mention which part

of the syllabi would be taught by whom and in which month of the academic session. Departmental meetings are also held within the session to discuss the progress of the syllabus and also to discuss the details of class tests. The minutes of the meetings are shown to the Teacher-in-Charge and the Coordinator IQAC for information and suggestion.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The University often conducts orientation courses, syllabus committee meetings, workshops and academic council meeting where teachers have the opportunities to discuss, upgrade and additional measure for revision and an implementation of curriculum. Similar exercise is done in the Academic Committee meetings at the college level. The teachers are sent to different Orientation Programmes and Refreshers courses for upgrading and updating the content they are to deliver in the class room.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The curriculum is carried out in the general classes and tutorials. The college provides Departmental rooms to each department, other classrooms, contingencies, desktop computers, LCD projectors when necessary, new and updated equipments for practical classes, books for departmental as well as Central library and the like.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

There is no networking with industries or research bodies. Affiliating university remains in constant touch in the manner mentioned in point 1.1.3.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

In 2011, when the affiliating Sidho-Kanho-Birsha University was forming the syllabus for the first time in all subjects, all the full-time teaching staff were invited in syllabus committee meetings. Now, 3 teachers from our college are members in the UG Board of Studies in the University (Geography, English and Philosophy).

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the

curriculum has been developed.

No.

1.1.8 *How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?*

The College ensures that the stated objectives of curriculum are achieved in the course of implementation through assessing and evaluating the result of the final examinations and through the successful engagement of the students in Govt. and public services in later lives.

1.2 Academic Flexibility

1.2.1 *Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.*

There is no such course.

1.2.2 *Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.*

No.

1.2.3 *Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:*

- *Range of Core / Elective options offered by the University and those opted by the college*
- *Choice Based Credit System and range of subject options*
- *Courses offered in modular form*
- *Credit transfer and accumulation facility*
- *Lateral and vertical mobility within and across programmes and courses*
- *Enrichment courses*

The college offers various provisions with reference to the academic flexibility in concurrence with the rules and regulation of the mother university such as –

BA Honours: Any one subjects from an array of 7 subjects: History, English, Bengali, Geography, Economics, Philosophy, Sanskrit. The students will have the option of choosing 2 other combination subjects from the rest of eight Arts subjects and Mathematics.

BA General: Any three subjects from an array of 9 Arts subjects, viz. History, English, Bengali, Geography, Economics, Philosophy, Sanskrit, Political Science, Hindi.

B.Sc Honours in Physics: Combination subjects: Chemistry, Mathematics.

B.Sc Honours in Chemistry: Combination subjects: Physics, Mathematics.

B.Sc Honours in Mathematics: Combination subjects: Physics, Chemistry.

B.Sc Honours in Zoology: Combination subjects: Botany, Chemistry.

B.Sc Honours in Botany: Combination subjects: Zoology, Chemistry.

B.Sc General (Pure): Physics, Chemistry, Mathematics.

B.Sc General (Bio): Zoology, Botany, Chemistry.

For any student of any programme of the college compulsory papers are: (1) Environment Studies, (2) English, and (3) Bengali/ Hindi/ Alternative Hindi.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

No.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The affiliating Sidho-Kanho-Birsha university has no course in distance mode. However, our college is a study centre of IGNOU.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Keeping in mind the spirit of the vision and mission of the institution the college always insists on sending recommendations to the affiliating University. Similarly, the affiliating University invites the senior faculties of the college who are also members of the Board of Studies to take active role in designing it. The college also arranges weekly lecture sessions by teaching faculty of the college, teaching faculty of other colleges and other

external experts on various issues related to the Mission and Vision of the college. These talks actually bridge the gap between University's curricula and College's Vision and Mission.

1.3.2 *What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?*

The institution has hardly any part to play in enriching and organizing the curriculum. Still some of teachers are parts of boards of studies of different subjects. They suggest or recommend different parts of the syllabi. to cope with the needs of the dynamic employment market we have been running Carrier Counselling Sell quite successfully.

1.3.3 *Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?*

As mentioned earlier, the weekly talk goes a long way to acquaint the students to the cross cutting issues mentioned above and similar other issues.

These topics are also discussed in the classes of NSS and NCC.

Also we organized a UGC Sponsored National level seminar on climate change in 2012.

1.3.4 *What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?*

- *moral and ethical values*
- *employable and life skills*
- *better career options*
- *community orientation*

There is no formal course as such. However, imparting moral and ethical values is done through their regular and special activities of the three wings of N.S.S. and two wings of N.C.C. Observation of birth anniversaries of great people also help in that.

NSS and NCC also help the College in community orientation i.e., to keep close contact with the larger society beyond the campus.

The Career Counselling Cell of the college helps the students in choosing better career options and acquire the skills to be employable to a very great extent. NCC also help the students to get jobs, particularly the uniformed services.

1.3.5 *Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?*

The institution does not have the liberty to interfere in the curriculum. However, it collects feedback from the students and intimate the essence of it to the University.

1.3.6 *How does the institution monitor and evaluate the quality of its enrichment programmes?*

The NSS Advisory Committee, and the Committee to organize weekly talk, together with the IQAC, monitor and evaluate the quality of enrichment programmes.

1.4 Feedback System

1.4.1 *What are the contributions of the institution in the design and development of the curriculum prepared by the University?*

As mentioned earlier, some teachers of the college, who are the member of the Board of Studies of the affiliating university or members of syllabi committee contribute directly to the design and development of the curriculum. Also the college collects students feedback on the syllabi and intimate the university about it.

1.4.2 *Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?*

Yes, there is a formal mechanism to obtain feedbacks from students. The College collects feedback from the students on the curricular aspects along with other aspects of the college through their response to a printed questionnaire. The outcome or suggestions pointed out by the students are conveyed to the Syllabus committees for the respective subjects in the meetings organised by the University for the purpose of Syllabus updating. The college also uses the feedback in various ways, not exactly on syllabi designing.

1.4.3 *How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)*

BA Honours in Sanskrit has been introduced in 2015. The rationale behind it were: (a) Constant flow of students in Sanskrit as General subject, (b) Demand from students and guardian's community and (c) appointment of a regular full-time teacher in the department.

Any other relevant information regarding curricular aspects which the college would like to include.

No.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

As Achhruram Memorial College is a general UG degree college, the prospective students automatically become aware of the admission process after the publication of results of the Higher Secondary (+2 level) examination. The admission process is also notified on the college notice board as well as in the college website.

From the session 2015-16 conforming to the state-wise online admission scheme, candidates would have the chance to opt for their suitable colleges and suitable subjects. The institutions would have no part to play apart from the role of operating the on-line admission. The online system itself ensures the transparency of the admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The only criterion of admission in the college is merit. The merit list is prepared on the basis of the result of the 10+2 standard examination.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum and Maximum percentage of marks for admission (14-15)	Achhruram Memorial College		Balarampur College		Arsha College		Barabazar B.T. College	
	Max	Min	Max	Min	Max	Min	Max	Min
BA Honours	81	48	81	45	80	45	80	45
BA General	57	30	NA	30	NA	30	NA	30
B Sc Honours	83	45	84	45	NA	NA	NA	NA
B Sc General	55	30	NA	30	48	30	NA	NA

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is an Admission Committee consisting of various departmental teachers to look after the admission process and take decisions in the matter of admission.

Students' profile is reviewed in the Teachers' Council. If it is found that seats are lying vacant in some reserved category, fresh applications are again invited to fill up those seats.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

The college strictly follows the State Govt. rules for reservation to various reserved categories of students as shown in the table below.

SC	22%
ST	6%
OBC-A	10%
OBC-B	7%
Women	There is no reservation as such but a good number of girl students belong to the reserved category.
Differently able	3%
Economically weaker sections	Nil
Minority community	A good number of students, from Minority communities get reservation under OBC-A category.
Any other	Nil

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio (14-15)	Demand Ratio (13-14)	Demand Ratio (12-13)	Demand Ratio (11-12)
UG						
1. BA (H)	415	191	2.17	2.32	2.35	2.97
2. BSc (H)	258	144	1.79	1.96	2.13	2.19
3. BA (G)	1188	506	2.34	2.88	3.12	3.26
4. BSc (G)	78	55	1.41	1.48	1.46	1.58
PG						
M.Phil.						
Ph.D.						
Integrated PG Ph.D.						
Value added						
Certificate						
Diploma						
PG Diploma						
Any other						

The reason for decrease of demand is opening up 3 more colleges in the nearby locality at Kotshila, Jargo and Joypur. Some students, particularly the girls opt to get admission there.

2.2 Catering to Student Diversity

2.2.1 *How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?*

There is reservation of seats for differently-abled students in every programme as per the govt. rule.

There are sufficient low level benches and desks in front of the college office. Classes take place in ground floor of the building for the convenience of the differently-abled students.

There is a low level water tap for drinking water.

2.2.2 *Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.*

Yes. At the beginning of each programme, in every department, the concern teachers arrange a 'Placement test' to judge the stage of students' learning. The teachers identify slow and advanced learners from their response in the class too.

2.2.3 *What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?*

Individual teacher-student interaction is provided in the tutorial system so that the educationally disadvantaged students may meet the required academic demands. Special classes are also arranged for slow learners.

2.2.4 *How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?*

An Orientation programme at the beginning of the session, the weekly talk and the programme of the Equal Opportunity Cell are the tools to sensitize all towards the issues like gender, inclusion and environment.

2.2.5 *How does the institution identify and respond to special educational/learning needs of advanced learners?*

Sufficient library facilities and advanced reference materials are provided to the advanced learners. They are also encouraged to interact individually with the teacher as and when required. Special classes are arranged towards the end of the programme.

2.2.6 *How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?*

The list of continuously absent students are prepared after one month of the commencement of the class, first they are contacted informally through other students of their localities, then they are contacted by phone in the contact no given by them. Finally they are

given letters to their residence.

2.3 Teaching-Learning Process

2.3.1 *How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)*

At the beginning of an academic year, a departmental meeting is held where teacher specific assignments are chalked out, a unit-specific teaching plan is made and an academic calendar is prepared. Regular departmental meetings are held to monitor the progress of the academic curricula. Some minor changes are also done according to the demand of the situation. It is also seen that the teachers abide by the university rules in allotting specific number of lectures to a particular topic. The final examinations are organised by the University centrally, and hence it is the University authority who prepares the examination and evaluation schedules.

2.3.2 *How does IQAC contribute to improve the teaching –learning process?*

IQAC monitors both planning and implementation of the teaching learning process through meetings with the departments.

2.3.3 *How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?*

The learning is made student centric by the individual teacher by using methods like group discussion and encouraging students to participate in the question-answer session, quizzing, discussion of their individual problems, asking them to summarise the day's teaching etc. The departments arrange class tests to judge the students' progress and then the shortcomings of an individual learner are discussed, individually and collectively.

2.3.4 *How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?*

Students are encouraged to publish their writing in the college magazine, cultural functions and competitions are also held in the college. Students' seminar do take place in the respective departments and weekly talk by teachers and the question answer session that follows help them developing critical thinking and scientific temper.

2.3.5 *What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.*

Lecture method as a mode of teaching learning has almost been abandoned. Instead, various supplementary methods for teaching are used. They are use of maps, charts, models, graphs, slide shows, powerpoint presentation, film screening etc. All the departments prepare charts, powerpoint presentations etc. on their own whereas some other teaching aids

are purchased from outside. In the laboratory based Science subjects, practical classes are arranged according to the prescribed syllabi, where hands on training methods are followed to make the students understand the learning content thoroughly. Educational tours are organised for the Geography, Zoology and Botany students. Computer applications are taught and computer assisted learning is followed in the Mathematics department.

2.3.6 *How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?*

The teachers keep themselves updated by being in constant touch with recent development in their respective subjects. They read newspapers, magazines, journals, recently published books, e-content, attend Refresher courses, state, national or international seminars, workshops, conferences, symposiums etc. to keep pace with the recent developments in their own fields and allied fields. Special talk, seminar, workshops etc take place regularly both in an interdisciplinary way and in the department individually. E-content, e-books and the academic video clips downloaded from sites like youtube are also shown to the students.

2.3.7 *Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?*

Guidance regarding students' academic issues are dealt in the departments itself. Career guidance are taken care of in the college's Carrer Guidance Cell. Personal and psycho-socio support are provided by teachers through mentoring.

2.3.8 *Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?*

As mentioned earlier the teachers have mostly abandoned the age-old lecture method and are more prone to student-centric teaching-learning using powerpoint presentations and other audio-visual teaching tools.

2.3.9 *How are library resources used to augment the teaching- learning process?*

The college library is used mainly to consult text books, reference books, e-books, journals and e-journals.

2.3.10 *Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.*

Yes, when a number of teaching faculty leaves the college in the midst of an academic session. The college tries to appoint qualified Guest Teachers as soon as possible so that the students don't suffer.

2.3.11 *How does the institute monitor and evaluate the quality of teaching learning?*

Quality of teaching learning is basically discussed in the departmental meetings, IQAC meetings, Teachers' Council meetings and also in the governing Body meetings. Necessary remedial measures, if required are suggested from the meetings.

2.4 Teacher Quality

2.4.1 *Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum*

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.			Nil	Nil	Nil	Nil	Nil
Ph.D.			02	Nil	08	03	13
M.Phil.			Nil	Nil	01	Nil	01
PG			Nil	Nil	06	01	07
Temporary teachers (Guest Teacher)							
Ph.D.					Nil	Nil	Nil
M.Phil.					Nil	Nil	Nil
PG					06	02	08
Part-time teachers (Govt approved)							
Ph.D.					01	Nil	01
M.Phil.					Nil	Nil	Nil
PG					11	02	13

Permanent teaching staff members including the Principal are recruited according to the norms of the University Grants Commission, the State Government and the West Bengal College Service Commission. A requisition is sent to the Commission against a vacancy seeking their recommendation for a qualified candidate for the post. The Commission sends a recommendation from a panel of successful candidates for recruitment in different Government-aided colleges as per the UGC norms. On the basis of recommendation of the West Bengal College Service Commission, the Governing Body of the College issues the appointment letter. The appointment process gets completed after taking the post-facto approval from the State Government.

2.4.2 *How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.*

We are yet to offer new programmes on emerging areas.

2.4.3 *Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.*

(a) *Nomination to staff development programmes*

(b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio Visual Aids/multimedia
- OER's
- Teaching learning material development, selection and use

(c) Percentage of faculty

- invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

(a)

Academic Staff Development Programmes	Number of faculty nominated			
	15-16 (upto Dec)	14-15	13-14	12-13
Refresher courses	Nil	2	1	1
HRD programmes (Short-term course)	Nil	2	1	Nil
Orientation programmes	2	1	Nil	Nil
Staff training conducted by the university	2	Nil	Nil	Nil
Staff training conducted by other institutions	Nil	Nil	Nil	Nil
Summer / winter schools, workshops, etc.	Nil	Nil	Nil	Nil

(b) The college only arranges weekly talk programmes to discuss cross cutting issues.

(c) None

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

For professional development of the faculty, the College allows study leave to the teachers to complete Ph.D., encourages and grants on-duty leave to attend Orientation programmes and Refreshers courses, national and international seminars, conferences etc and re-training programmes.

2.4.5 Give the number of faculty who received awards /recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None

2.4.6 *Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?*

Yes, there is a formal mechanism to obtain feedbacks from students for evaluation of teachers. The College collects feedback from the students on different aspects of teachers and teaching along with other aspects of the college through their response to a printed questionnaire. The outcome or suggestions pointed out by the students are conveyed to the concerned teachers by the Head of the College so that the concerned teacher can enhance her/his quality of teaching.

2.5 Evaluation Process and Reforms

2.5.1 *How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?*

Evaluation process is completely conducted and monitored by the affiliating university. Students are intimated about the examination process, evaluation method and question pattern at the very beginning of the session in the class itself. They are notified on the college notice board and the college website also. All the changes are notified to them from time to time as and when the instructions are received from the university. They are also provided with previous year university question papers from the department and the central library. Other stake holders also come to know of the evaluation process from the college and the university websites.

2.5.2 *What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?*

The university has opted for MCQ type of papers in compulsory English. In Mathematics, Geography and some other subjects examinations responses of the examinees are recorded digitally through computers.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?*

The college acted according to the instructions of the affiliating university. Also, the college is connected with the affiliating university through our teachers who participate in the evaluation process as examiners, head examiners, scrutinizers, centre-in-charges, invigilators etc.

2.5.4 *Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.*

The College arranges the Unit tests and Test examination exactly in the same manner following the pattern prescribed by the University. This provides the student a rehearsal of the final University examination and makes them aware of their strengths and weaknesses.

2.5.5 *Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.*

The college has no scope for internal assessment in arts subjects. In practical based subjects, the college teacher serves as internal examiner and it is he/she who is entrusted to ensure rigor and transparency in the system.

There is no weightage assigned for behavioral aspects, independent learning, communication skill and the like.

2.5.6 *What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?*

The Statutes of the affiliating university has no mention of graduate attributes.

2.5.7 *What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?*

For university level examinations, an aggrieved student can ask for a review of his/her answer script for a review fee. She/He can ask for the photocopy of the answer script vide RTI act, 2005.

2.6. Student performance and Learning Outcomes

2.6.1 *Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?*

No, the college has no clearly stated learning outcome except the Mission statement of the college.

2.6.2 *Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.*

	2015	2014	2013	2012
Bengali (Hons)	63.33	75	45.83	100
English (Hons)	40.9	100	29.41	71.43
History (Hons)	45.83	83.33	50	100
Philosophy (Hons)	14.28	83.33	100	50
Geography (Hons)	35.71	80	85.71	40
Economics (Hons)	50	50	0	33.33
Physics (Hons)	16.67	100	100	50
Chemistry (Hons)	50	40	60	50
Mathematics (Hons)	18.18	71.43	42.86	37.5
Zoology (Hons)	40	50	50	100
Botany (Hons)	57.14	0	40	33.33
BA General	82.2	71.43	88	80
B Sc General	76.74	21.89	85.21	65.38

2.6.3 *How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?*

The college adopts the following measures to achieve the desired learning outcomes:

- Modulerization of the syllabus
- Power-point presentation of pertinent topics
- Comprehensive internet facility
- Installation of relevant software in subjects like Geography and the science subjects.
- Close academic contact between teachers and students.

2.6.4 *What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?*

Enhancing the social and economic relevance is done through the activities of NSS and career counseling Cell.

2.6.5 *How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?*

IQAC use to collect the data on student performances and learning outcome with the help of the departments and analyze them with the concerned departments.

2.6.6 *How does the institution monitor and ensure the achievement of learning outcomes?*

Through conducting Unit tests which are organized by departments and Test examination organized the college monitors and ensures the achievement of learning outcomes. IQAC also analyzes the performance our students in the university examinations.

2.6.7 *Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.*

The teachers personally arrange different types of students' evaluating programmes like group discussion, counseling, mock tests etc. by which they can evaluate the students' development personally.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

None.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 *Does the institution have recognized research center/s of the affiliating University or any other agency/organization?*

No.

3.1.2 *Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.*

Yes, there is a Research Committee.

The Research Committee comprises of the Teacher-in-Charge as Chairperson, and four faculties as members of the committee, two each from Humanities and Science streams. All of them are PhDs and have published a good number of research papers.

The Research Committee monitors the UGC-MRPs, and similar other research projects, from application stage to the stage of final submission. The Committee also decides if any investigator has any specific requirement: space, furniture or equipment.

3.1.3 *What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?*

- *autonomy to the principal investigator*
- *timely availability or release of resources*
- *adequate infrastructure and human resources*
- *time-off, reduced teaching load, special leave etc. to teachers*
- *support in terms of technology and information needs*
- *facilitate timely auditing and submission of utilization certificate to the funding authorities*
- *any other*

In Achhruram Memrial College, the Principal Investigator has all the autonomy to conduct her/his research project, the fund is released as soon as it arrives, she/he is provided all the infrastructural and human resources under the purview of the college, she/he is given computer, internet connection, if required, she/he is facilitated with all the formalities of auditing, uc etc. as soon as possible. As all the departments in the college suffer from severe scarcity of teaching staff, a researcher is allowed study leave and reduced teaching load if and only if it does not hamper the interest of the students.

3.1.4 *What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?*

NSS classes and weekly talks take place on the issues which help developing scientific temper and research culture and aptitude among students.

3.1.5 *Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.*

Research activities	Pursuing PhD	Pursuing MRP	Publishing/ Presenting paper	Guiding students' research
No of teachers involved	05 Already awarded: 13	04 Already completed: 6	20	Nil

3.1.6 *Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.*

No such programme took place in the college.

3.1.7 *Provide details of prioritized research areas and the expertise available with the institution.*

As there are fourteen departments in the college with one/two fulltime teaching faculty in each department, there is no prioritized research area as such.

3.1.8 *Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?*

Eminent teachers and researchers are invited in the seminars and talks organized by the college, the details of which are given in the departmental profiles. They interact with teachers and students during their stay at the college.

3.1.9 *What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?*

There is no provision of sabbatical leave in the college.

3.1.10 *Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)*

There is no such initiative except publishing the proceedings of the seminars organized by the college.

3.2 Resource Mobilization for Research

3.2.1 *What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.*

There is no budgetary allocation for research.

3.2.2 *Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?*

There is no provision of seed money to conduct research.

3.2.3 *What are the financial provisions made available to support student research projects by students?*

There is no such provision as being an undergraduate college there is no research component in the UG syllabi.

3.2.4 *How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.*

There is no formal structure of interdisciplinary research or interaction. However, many research projects (e.g., History- Environment studies and Geography-Tourism studies) or papers are of interdisciplinary nature. Also, two teachers, each from of Economics and Zoology departments have contributed one interdisciplinary paper in the journal 'Social Change' (Sage publications).

3.2.5 *How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?*

The equipments in the laboratories are basically to conduct practical classes for UG students. They are used in research as and when necessary.

3.2.6 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.*

No.

3.2.7 *Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.*

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	Details given below		UGC	900000	490000	490000
Major projects	Nil					
Interdisciplinary projects	Nil					
Industry sponsored	Nil					
Students' research projects	Nil					
Any other (specify)	Nil					

Sl No	Duration Year From To	Name of PI	Title of the project
1	July 13-June 15	Dr Provat Kr Mandal	Numerical techniques for solving nonlinear solid mechanics problems with the application of smoothed finite element method.
2	July 14-June 16	Samar Kanti Chakraborty	Role of Wetlands in controlling Flood Hazards in the District of Murshidabad.
3	July 14-June 16	Dr Soumitra Sen	Potentiality of Tourism and its Impact on the Economy of Purulia District.
4	July 14-June 16	Dr Arup Kanti Konar	Violence Against Women: A Multi-District Study of West Bengal in India

3.3 Research Facilities

3.3.1 *What are the research facilities available to the students and research scholars within the campus?*

There is no such facility.

3.3.2 *What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?*

Being an UG degree college there no such scope.

3.3.3 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.*

No.

3.3.4 *What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?*

No such research facility available.

3.3.5 *Provide details on the library/ information resource center or any other facilities available specifically for the researchers?*

The reference books of the library are used by the teachers of the college who pursue research. They also use the internet for research.

3.3.6 *What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.*

No such research facilities developed so far.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

No such major research achievements except research publications.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college has published the seminar proceedings so far. The faculty members of the Department serve as Editorial Board. The policy of selection of papers is the same of the selection of papers in the seminar itself.

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty : 238: 22
- Number of papers published by faculty and students : 179
in peer reviewed journals (national / international)
- Number of publications listed in International : 86 (4 in Scopus)
Database (for Eg: Web of Science, Scopus,
Humanities International Complete, Dare
Database - International Social Sciences
Directory, EBSCO host, etc.)
- Monographs : Nil
- Chapter in Books : 57
- Books Edited : Nil
- Books with ISBN/ISSN numbers with : 02
details of publishers
- Citation Index : 54 for 16 papers
- SNIP : Nil
- SJR : Nil
- Impact factor : 5.28 for 1 teacher
- h-index : Nil

3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

No research awards have been won so far.

Two faculty members are in the Editorial Board of International Journals.

There is no such provision or occasion so far.

3.5 Consultancy

3.5.1 *Give details of the systems and strategies for establishing institute-industry interface?*

There is no such system or strategies so far. However, the Research committee has been entrusted to look after the matter of Consultancy as well, whenever any such matter arises.

3.5.2 *What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?*

The College follows the norm of the state government and the affiliating University regarding the issue of Consultancy. The specialization and the expertise of each of the faculty member are mentioned in the college website.

3.5.3 *How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?*

The college has the mechanism to monitor the matter of consultancy through the Research Committee.

3.5.4 *List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.*

None.

3.5.5 *What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?*

No such income has been generated.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 *How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?*

The College promotes Institution—neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students through the activities of NSS and NCC. Extension Activities and ISR are realized through NSS and NCC.

3.6.2 *What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?*

Soon after first year's students' admission to the College, an Orientation programme takes place. There, along with the other academic matters, students are introduced to the extension activities and ISR ideology. Students are explained the role of

NSS in their lives and they are requested to join the NSS.

3.6.3 *How does the institution solicit stakeholder perception on the overall performance and quality of the institution?*

Activities and performance of the extension activities are discussed mainly in the meetings of the NSS Advisory Committees and IQAC.

3.6.4 *How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.*

Achhruram Memorial College has a rich tradition of noteworthy extension activities realized through NSS and NCC. We have three units of NSS volunteers, comprising 300 students under the supervision of three Programme Officers. We have adopted three villages in the neighborhood of the college. Our students work sincerely at regular intervals to promote gender equity, gender sensitization, importance of cleanliness, tree plantation, literacy, health awareness, anti-dowry campaign, promotion of scientific thinking and temper against superstitions and the like leading to a holistic development of the villagers. Within the premises of the college, the NSS volunteers have some regular activities like (a) Blood donation motivation camp leading to blood donation, (b) Cleanliness Programme, (c) Tree Plantation Programme and (d) Seminars & Workshops on various issues relating to local regional, national and international issues and concerns.

Similarly, there are 2 units of NCC cadets, one for the boys and another for the girls. NCC organizes the parade on Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti and the birth anniversaries of other national leaders and stalwarts. NCC imbibes the ideals of patriotism, discipline and sacrifice among the students through its different programmes.

3.6.5 *How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?*

As mentioned earlier, at the beginning of each academic session the college makes an orientation and initiation programme following which the college authority circulates notices among the students for application to join NSS & NCC. Depending on the number of applications our Programme Officers of NSS & NCC follow a particular selection procedure.

3.6.6 *Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?*

The social surveys take place mostly at the villages adopted by the NSS during their yearly camp. Individual faculty researchers also arrange social surveys for their minor research projects, be it on the condition of the bidi workers or on the plight of the snake charmers of the locality.

Social justice and empowerment of students from under-privileged and vulnerable sections of society are tried to be ensured mostly by the Equal Opportunity Cell, through their workshops and special talk programmes.

3.6.7 *Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.*

The extension activities introduce the students to the real life crisis and the ways to combat those crisis situations. They seem to understand the problems common people face in their day-to-day life. Working among people who are much below poverty line and many of whom are illiterate make them involved and concerned to the basic needs of the common people. All these values together imbibed in the minds of the students ultimately help them to be attentive and sincere in the classroom situation.

3.6.8 *How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?*

An Orientation and initiation programme with the villagers is organized at the beginning of the camp in which the ideals and objectives of these extension activities are explained to the villagers. Besides, the villagers are well aware of this kind of extension activities of the college through NSS camps, as these camps are being organized in some place or the other in the locality. Also, some of the students (NSS volunteers) belong to these villages or the adjacent villages.

3.6.9 *Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.*

District level NSS camps are organized in collaboration with other colleges of the district and the affiliating university.

- a) The NSS units organize Blood donation camp in collaboration with Blood Bank, Purulia of Deben Mahato Sadar Hospital, the Government Hospital of the district.
- b) The volunteers of NSS of our college participated in Vivekananda Ratha Yatra with Ramkrishna Mission Vidyapith, Purulia to commemorate 150th birthday celebration of Swami Vivekananda.
- c) First Aid Training Camps in collaboration with Red Cross Society are organized in our college.

3.6.10 *Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.*

No such award received by the College.

3.7 Collaboration

3.7.1 *How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.*

No.

3.7.2 *Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.*

Nil

3.7.3 *Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.*

Nil.

3.7.4 *Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.*

1. National Seminar on **Film and Literature: The Blurring Interface** organized by Department of English in collaboration with Netaji Subhash Ashram Mahavidyalaya, Suisa, Purulia in January 2012.

- (1) Prof Anindya Sengupta, Dept of Film Studies, Jadavpur University
- (2) Prof Manas Ghosh, Dept of Film Studies, Jadavpur University
- (3) Mr Meghnath Bhattacharya, Ranchi, Eminent documentary film maker.

2. National Seminar on **Climate Change and Its Impact on Common People** organized by Departments of Zoology and Chemistry in collaboration with Netaji Subhash Ashram Mahavidyalaya, Suisa, Purulia in January 2012.

- 1) Dr Kakoli Banerjee, School of Biodiversity & Natural Resource Conservation, Central University of Orissa.
- 2) Dr Smita Dey, P.G. Department of Mathematics, Ranchi University.
- 3) Dr Abhijit Mitra, Department of Marine Science, University of Calcutta.
- 4) Dr Debasish Lohar, Department of Physics, Jadavpur University.
- 5) Dr Debabrata Maity, Department of Botany, University of Calcutta.
- 6) Dr Bishnubrata Chattopadhyay, Department of Applied Mathematics, Xaviers' Institute of Polytechnique and Technology, Ranchi.
- 7) Dr Alok Chandra Samal, Deptt of Environmental Science, Kalyani University.
- 8) Dr Shiv Kumar, Department of Geography, St Xaviers' College, Ranchi.
- 9) Dr Biplab Mandal, Department of Zoology, Vidyasagar University.
- 10) Dr Punarbasu Dhoudhury, Deptt of Environmental Science, University of Calcutta.

3. National Seminar on **Planning in the Perspective of Development (with special reference to Purulia, Bankura and West Midnapur Districts)** organized by Departments of Geography and Economics in collaboration with Netaji Subhash Ashram Mahavidyalaya, Suisa, Purulia in February 2012.

- (1) Prof Dr, Subhas Chandrs Mukhopadhyay, D.Sc, Ex Head, Department of Geography, University of Calcutta

- (2) Prof Biswaranjan Mistry Dept of Geography, University of Burdwan
- (3) Prof Biswajit Mondal Dept of Economics and Policies, Visva Bharati.
- (4) Dr Santanu Rakshit Dept of Social Studies & Rural Development, Visva Bharati.
- (5) Dr. N. C. Jana Dept of Geography, University Of Burdwan
- (6) Dr. Ravi S. Singh Dept Of Geography, Banaras Hindu University
- (7) Dr. Ashis Kumar Pal Dept Of Geography, Vidyasagar University
- (8) Dr. Soumandu Chatterjee Dept Of Geography, Vidyasagar University

4. National Seminar on **Mathematical Modeling and Numerical Simulation of Physical Phenomena** organized by Departments of Mathematics and Physics in collaboration with Netaji Subhash Ashram Mahavidyalaya, Suisa, Purulia in March 2012.

- (1) Prof Kripasindhu Chaudhuri, Emeritus Professor, Dept of Maths, Jadavpur University.
- (2) Prof Subenoy Chakraborty, Professor, Dept. of Maths., Jadavpur University.
- (3) Prof Gorachand Layek, Professor, Dept. of Maths., Burdwan University.
- (4) Dr Swapan Kr Chakraborty, Deptt. of Applied. Mathematics., BIT Mesra, Jharkhand.
- (5) Dr Subhas Chandra Mandal, Dept. of Maths., Jadavpur University.
- (6) Dr Bimal Kr. Mishra, Dept. of Appl. Maths., BIT Mesra, Jharkhand.
- (7) Dr Seema Sarkar, Dept. of Maths., NIT Durgapur.
- (8) Dr Biswajit Sarkar, Dept. of Appl. Maths., Vidyasagar University.
- (9) Dr Smita Dey, PG Dept. of Maths., Ranchi University

3.7.5 *How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -*

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

There has been no formal MOU. However, following collaborations did take place:

- (1) TCS, under its CSR policy, organized a personality development course for the students.
- (2) Teachers from other colleges/University deliver talks on a previously fixed topic.
- (3) Teachers of this College are engaged research for PhD degree in different Universities.
- (4) IGNOU has opened a Study Centre in this College.
- (5) For extension activities, the College collaborates with different Government and non-Government organizations like Ramkrishna Mission, Voluntary Blood Donors Association,

Red Cross Society, Purulia District court, State Government departments like health, forest etc.

3.7.6 *Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.*

Whenever there is any proposal of collaboration/linkage with any organization, the proposal is discussed in the GB/ IQAC/ Teachers' Council and decision is taken on the consideration of students' interest.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil.

CRITERION IV:

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 *What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?*

The College tries to create and enhance infrastructure and learning recourses as per the demand of the day to facilitate effective teaching and learning. The total perspective plans are divided into different phases to be taken for its implementation under different academic sessions. The phase wise infrastructural plans are placed initially in the IQAC meeting for its detail discussion to be placed and approved in the GB meeting later on. The GB in its meeting approves the phase wise plan considering the financial capabilities and urgency of the plan. The infrastructure is divided into three categories- a) For academic activities, b) Co-curricular activities and c) Extracurricular activities. The College also applies to UGC, State government, MPLAD, BEUP fund and the like.

4.1.2 *Detail the facilities available for*

a) *Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.*

Regarding academic activities, the College has a good number of class rooms equipped with light and ceiling fans, black/white boards, high and low benches, tables, chairs, maps, charts, well equipped laboratories (2 to 3 in number for each laboratory oriented subjects), overhead projectors, computers, LCD projectors, a seminar hall, an auditorium, a botanical garden of medicinal plants etc.

b) *Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.*

For cultural competitions and cultural programmes the College has an auditorium building which is yet to be developed to one with a large and modern stage. The College has a multi-purpose seminar hall as well. The College has a large play ground for football, cricket and athletics. The College also has all these necessary sports gears and items. The College has two common rooms, one each for the boys and the girls, where the items for indoor games are available. The College has three NSS units and they are allotted a room where all the necessary articles related to NSS are kept. The College has two NCC units, one each for the boys and the girls. The NCC room houses the uniforms, boots etc.

4.1.3 *How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).*

Since the inception of the College in 1985, the College has tried to keep pace with the different needs and requirements of the students. The College has developed infrastructure with time. Many buildings have been constructed and renovated from time to time.

In the last four years there has been a steady growth in our infrastructural facilities. Following is the details of the facilities which have been added:

- Upgrading the laboratories and increase of laboratory equipments.
- Computer with internet facility in all the Departments.
- Construction of (a) Auditorium, (b) computer lab with internet, (c) rest rooms for boys and girls.
- Upgrading the Seminar Hall.
- Considerable increase in books in the College library.
- A hostel for SC girls under Babu Jagjiban Ram Chhatrabas Yojana by Central Government.

(Income Expenditure Statement and the Master plan of the campus is attached as annexure)

4.1.4 *How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?*

There are ramps in certain buildings of the College. It has been a standing decision of the Teachers' Council of the College that whenever a student with physical disabilities gets admission to the College, his/ her classes will be arranged on the ground floor. It has also been resolved that whenever a student with physical disabilities gets admitted to the College, he/ she will be provided with the necessary equipment of his/ her requirement (wheel chair, hearing aid etc.)

4.1.5 *Give details on the residential facility and various provisions available within them:*

- *Hostel Facility – Accommodation available:* The College does not have a hostel of its own but there is hostel for SC girls in the college premises, sponsored and maintained entirely by the Central Government as a part of Babu Jagjiban Ram Chhatrawas Yojana.
- *Recreational facilities, gymnasium, yoga center, etc.:* NA. However, the College has a very basic auditorium, microphone and musical instruments.
- *Computer facility including access to internet in hostel:* NA
- *Facilities for medical emergencies:* NA. There is a First Aid Box and some basic medicine in the College.
- *Library facility in the hostels:* NA.
- *Internet and Wi-Fi facility:* NA. However, internet facility is available in the College.
- *Recreational facility-common room with audio-visual equipments:* NA. The College has some recreational facility.
- *Available residential facility for the staff and occupancy:* No.
- *Constant supply of safe drinking water:* NA. The College certainly has supply of safe drinking water.
- *Security:* There is Night Guard's rest room.

4.1.6 *What are the provisions made available to students and staff in terms of health care on the campus and off the campus?*

The Block Medical Hospital is around three kilometers away from the College. The College has a First Aid Box and a stock of some essential and basic medicine.

4.1.7 *Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.*

IQAC: A laptop for the IQAC Coordinator and an almirah to keep records, registers, papers etc.

Grievance Redressal unit: An almirah to keep records, registers, papers etc.

Women’s Cell: An almirah to keep records, registers, papers etc.

Counselling and Career Guidance Cell: A room, tables, chairs and benches, computer with internet connections, racks and almirahs to keep books, magazines, newspapers, registers relating to career and competitive examinations.

Placement Unit: NA.

Health Centre: NA. The College has a First Aid Box and a stock of some essential and basic medicine.

Canteen: A room, high and low benches for students, tables and chairs for staff, oven, glass almirah to keep food items, drinking water etc.

Recreational spaces for staff and students: a very basic auditorium, microphone and musical instruments.

Safe drinking water facility: Deep tube wells, electric pump, rooftop tank, water purifiers.

Auditorium: A very basic auditorium.

4.2 Library as a Learning Resource

4.2.1 *Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?*

There is a Library Committee in the College comprising the Teacher-in-Charge, the Library clerk, and all the Head of the Departments. The entire library related decisions are taken by this sub-committee. At present there is no permanent whole-time Librarian in the library. We have recently recruited a Guest Librarian and are planning to digitalize the library catalogue and the book lending system.

4.2.2 *Provide details of the following:*

- *Total area of the library (in Sq. Mts.)* : 1254 sq mts
- *Total seating capacity* : 30
- *Working hours (on working days, on holidays, before examination days,*

during examination days, during vacation)

On all working days the Library remains open from 10.30 am to 04.30 pm

On all Holidays the Library remains closed.

- *Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)*

As the Library is undergoing renovation, its layout would change very soon.

4.2.3 *How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.*

The lists of books and journals for library purchase, as recommended by the departmental teachers are placed in the meeting of library committee for approval. Teachers follow the latest catalogues supplied by the different publishers, syllabi along with bibliographical references and also search the internet to prepare these lists of books.

Library purchase new books	Year -1 (2014-15)		Year-2 (2013-14)		Year – 3 (2012-13)		Year – 4 (2011-12)	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	746	169000	6	1050	Nil	Nil	880	162000
Reference Books	45	11000	Nil	Nil	Nil	Nil	51	18000
Journals/ Periodicals	21		14		15		20	
e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

4.2.4 *Provide details on the ICT and other tools deployed to provide maximum access to the library collection?*

- *OPAC* : No
- *Electronic Resource Management package for e-journals* : No
- *Federated searching tools to search articles in multiple databases* : No
- *Library Website* : No separate website for the library. However, library related information is kept in the website of college.
- *In-house/remote access to e-publications* : No.
- *Library automation* : The process has started.
- *Total number of computers for public access* : 2
- *Total numbers of printers for public access* : Nil
- *Internet band width/ speed: 2mbps/ 10 mbps / 1 gb (GB)* : 512 kbps
- *Institutional Repository* : No
- *Content management system for e-learning* : No
- *Participation in Resource sharing networks/consortia (like Inlibnet):*
The process has started.

4.2.5 *Provide details on the following items:*

- *Average number of walk-ins* : 35
- *Average number of books issued/returned* : 23
- *Ratio of library books to students enrolled* : 10.8:1
- *Average number of books added during last three years* : 266
- *Average number of login to opac (OPAC)* : NA
- *Average number of login to e-resources* : Data not available
- *Average number of e-resources downloaded/printed* : Data not available
- *Number of information literacy trainings organized* :

Done by Network Resource Centre of the College.

- *Details of “weeding out” of books and other materials* :
 At first the Library staff isolates the outdated books in accordance with the latest syllabi and on the advice of the departmental teachers. These books are considered weeded out and kept in a separate place. The librarian makes a list of those books along with damaged books in the Weed out Register and takes approval in the meeting of the Library committee.

For non-returned books of the student defaulters, the librarian gives them reminder. If he/she still does not return the book(s) the librarian sends his/her name to the College Office so that he/she is asked to submit the books before receiving the mark-sheet. In case of staff defaulter, he/she is asked to replace the book by the latest edition.

4.2.6 *Give details of the specialized services provided by the library*

- *Manuscripts* : No
- *Reference* : Books, Syllabi, Question papers, Internet
- *Reprography* : No
- *ILL (Inter Library Loan Service)* : No
- *Information deployment and notification* : Yes
- *Download* : Yes
- *Printing* : Done at NRC, Departments
- *Reading list/ Bibliography compilation* : Yes
- *In-house/remote access to e-resources* : No
- *User Orientation and awareness* : Done at NRC
- *Assistance in searching Databases* : Provided by the teachers.
- *INFLIBNET/IUC facilities* : The process is on.

4.2.7 *Enumerate on the support provided by the Library staff to the students and teachers of the college.*

Books, both text books and reference books, are issued to students and staff for both lending and to be read at the reading room. They can surf internet for academic and other purposes. They can download study materials and from internet, e-materials and ebooks. They can carry these materials in their pen drives and print or use them.

4.2.8 *What are the special facilities offered by the library to the visually/physically challenged persons? Give details.*

Physically challenged persons are exempted from standing in queue. The library is situated on the ground floor, with a reasonably low plinth height, to facilitate the physically challenged persons.

4.2.9 *Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)*

Feedbacks about library are received from the students through the comprehensive feedback form along with other issues regarding the College. Suggestion box and verbal communication with teachers are other sources of students' feedback regarding library. These feedbacks are analyzed in the meeting of library committee and steps are taken accordingly.

4.3 IT Infrastructure

4.3.1. *Give details on the computing facility available (hardware and software) at the institution.*

- *Number of computers with Configuration (provide actual number with exact configuration of each available system)* : 42
- *Computer-student ratio* : 1: 36
- *Stand alone facility* : No
- *LAN facility* : Yes, 22 computers
- *Wifi facility* : Yes
- *Licensed software* : 3
- *Number of nodes/ computers with Internet facility* : 30
- *Any other* : Nil

4.3.2 *Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?*

The Teacher-in-Charge's chamber, the college office and all the departments have computer and broadband internet facilities, connected through a LAN system, which are used by all including the faculty and the students. The college has a UGC Network Resource Centre which is very widely used by the students. Some departments like Mathematics, Geography which has use of computer in their curriculum, have computer laboratory. Till now, off campus computer facility is limited as there are 3 laptops so far which are used by the Teacher-in-Charge, Coordinator IQAC and Bursar of the college.

4.3.3 *What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?*

The committee for smooth running of the UGC Network Resource Centre has been entrusted the responsibility to look after the IT situation of the college. They inspect all the computers twice a year, one, before the beginning of an academic session i.e., in June and

other, in the middle of the session, i.e. in December. They suggest and recommend the deployment, maintenance and upgradation of computers which are then met from the budgetary provision. If the requirement is more than the budgetary provision, it is met from the contingency fund, subject to the approval of the Governing Body.

4.3.4 *Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)*

	Budget allocation for procurement, upgradation, deployment and maintenance of computers and accessories (in Rupees).	2014-15	2013-14	2012-13	2011-12
a.	Purocurement & software upgradation	250000	50000	50000	50000
b.	Deployment & maintenance (including website maintenance & net connectivity)	50000	40000	35000	30000

4.3.5 *How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?*

There are certain academic programmes like BSc in science subjects and BA in Geography where use of computer and information technology are part of the syllabi. The students of these programmes are taught as per their curriculum in the computer laboratory where computer aided teaching is done. In other programmes where computer is not directly a part of the curriculum, the teachers use computer and ICT resources to a very great extent. They use powerpoint presentations for enhanced teaching effect, show movie adaptations of literary texts, if available, download, save and distribute study materials from internet, provide ebooks and e-materials to students, download, save, show or distribute audio-visual materials from sites like youtube and the like.

4.3.6 *Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.*

As mentioned earlier, the teachers help the students with the aid of internet wherefrom materials are often downloaded and circulated. Also the students are encouraged to use computer and internet to the maximum possible extent, to search, download and use their own academic materials and other materials useful for their overall growth.

4.3.7 *Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?*

No. But the college plans to introduce it very soon.

4.4 Maintenance of Campus Facilities

4.4.1 *How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?*

In the annual College Budget, the Finance Committee tries to allocate an amount for maintenance and upkeep of the facilities in accordance with the last year's expenditure on that head and specific need of the hour.

	Budget allocation for maintenance of facilities (in Rupees)	2014-15	2013-14	2012-13	2011-12
a.	Building	100000	70000	70000	70000
b.	Furniture	40000	30000	30000	20000
c.	Equipment	20000	20000	15000	15000
d.	Computers (including website maintenance & internet connection)	50000	40000	35000	30000
e.	Vehicles	Nil	Nil	Nil	Nil
f.	Any other	NA	NA	NA	NA

4.4.2 *What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?*

The College makes an annual inspection of all the equipments and makes the necessary servicing. For more sensitive equipments, it's the departments who inspect those equipments more frequently. There is specific budgetary allocation for that.

4.4.3 *How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?*

All the equipments/instruments are inspected at least annually. Now there are certain sophisticated equipments/instruments are inspected more frequently, frequency depending on the specificities of that equipment/instrument.

4.4.4 *What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?*

All sensitive equipments are placed with special care so that they do not cause any problem to free movements and ensure basic safety rules and regulations. There are voltage stabilizers for voltage fluctuation and rooftop tank for constant supply of water.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The College Library is undergoing a sea-change presently. It is expected that during the NAAC Peer Team visit it will be a lot improved from its present condition.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 *Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?*

Yes, apart from a regularly updated website, the college publishes an updated prospectus annually, in the month of June, just before a new academic session.

The major contents of our prospectus are:

- Goals and Objectives
- The College: Looking Back (History)
- The College: Now
- Affiliation
- Curriculum of Degree course
- Courses offered: Arts & Science
- Month wise Academic Calendar
- Eligibility Condition & Selection Procedure
- Fee Structure
- College Examinations
- List of Holidays
- Rules & Regulations and General Discipline
- The Principal
- Departments in a nutshell: Arts
- Departments in a nutshell: Science
- Library & Reading Room
- Computer Training Centre
- Students Career Counselling Cell
- N.S.S.
- N.C.C
- Students' Union
- Cultural & Sports Activities
- Non-Teaching Staff Members
- Members of the Governing Body
- The College: Looking Ahead (a one-page note on future plans)

Along with this information, the website of the college updates all concerned by publishing recent notices.

5.1.2 *Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?*

The college provides half free-ship and full free-ship in respect to the tuition fee of 10 % of the students every year. To cover maximum number of students the full-freeships are generally converted to double number of half-freeships.

Number of students benefitted:	2015-16: 56,	2014-15: 58,
	2013-14: 68,	2012-13: 52.

The college also forwards the scholarships provided by the Governments and private organisations to the needy students. However, the scholarships and other aids provided by Government and private organizations are given directly to the bank account of the students.

5.1.3 *What percentage of students receive financial assistance from state government, central government and other national agencies?*

Around 30% of the students receive financial assistance from governments and other agencies.

5.1.4 *What are the specific support services/facilities available for:*

- *Students from SC/ST, OBC and economically weaker sections:* SC, ST and OBC students get reservation as per government rule during admission. They also receive scholarship from the government. Students belonging to economically weaker sections receive half free-ship as mentioned earlier.
- *Students with physical disabilities:* Reservation as per government rule during admission. Classes are arranged at the ground floor rooms if any student of a class have problem in climbing stairs.
- *Overseas students:* There is no overseas student.
- *Students to participate in various competitions/National and International:* Students are given to and fro fare and a small maintenance allowance.
- *Medical assistance to students: health centre, health insurance etc.:* The Block hospital is within 305 kms from the college. So the students' health issues are taken care of there. The college has no separate arrangements for that.
- *Organizing coaching classes for competitive exams:* The Students' Career Counselling Cell provides for study materials and competition magazines for students. Special workshops relating to career are also arranged with the support of different government and private agencies.
- *Skill development (spoken English, computer literacy, etc.):* Network resource centre is there for the students for use computer and internet. There is a private organization which runs a computer course for the college students using the college infrastructure. Organization like TCS arranged 15-day workshop to enhance the communication skill under their CSR programme.
- *Support for "slow learners":* Departments arrange special classes for the slow learners of the department.
- *Exposures of students to other institution of higher learning/corporate/business house etc.:* No specific arrangement.
- *Publication of student magazines:* It is a regular and major activity of the students Union and fund is provided for that. The students' magazine is called "Mahua".

5.1.5 *Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.*

No such effort so far.

5.1.6 *Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.*

- *additional academic support, flexibility in examinations*
- *special dietary requirements, sports uniform and materials*
- *any other*

The college tries to promote extra-curricular and co-curricular activities for the students. There are Sports and Cultural committees to look after these activities. Annual cultural and sports and games competitions also take place with great enthusiasm. Indoor games tournament and interclass tournaments on football and cricket also take place. Champions / Toppers from our college participate in the district level and University level. And when they top there also they participate in the state level as well.

Students, who perform in various events whether in sports or in other extra-curricular activities, are taken given the to and fro fare to participate in the district/ University and state level competitions. They are encouraged and guided by the teachers. They are also academically helped by their subject teachers if they happen to miss the class. However, examination of the college is run by the affiliating University and it is not under control of the college.

Sports dresses, shoes and other sports materials and gears are provided to the maximum possible extent.

5.1.7 *Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.*

Ours is a rural UG degree college catering mostly to the first generation learners. Many of the ex-students (30-40 every year) qualify in the School Service Commission examinations. Many of the students, around 100 in recent years, particularly the ones who had NCC, get engaged in different uniformed services like State police force, BSF, RPF, CRPF, Homeguard, Civic Police etc. Around 10 students have qualified in the NET/SET.

5.1.8 *What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)*

The College, as mentioned earlier, provides information and reading materials for competitive examinations through the Career Counselling Cell. As the name suggests, the cell basically deals with the career of the students. Academic counseling is provided by the departmental teachers. The college has a plan to start personal and psycho-social counseling in near future.

5.1.9 *Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).*

The college has no placement cell. The Career Counselling Cell provides information and reading materials for competitive examinations.

5.1.10 *Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.*

Yes, there is a Students' Grievance Redressal Cell in the college under the chairpersonship of the Teacher-in-Charge.

The major grievances that have been redressed in recent years are (a) less number of teaching staff in the college, (b) scarcity of books in the library, (c) condition of the canteen, (d) more spacious common rooms for boys and girls, (e) internet facility for the students.

5.1.11 *What are the institutional provisions for resolving issues pertaining to sexual harassment?*

Yes, there is a Cell in the college under the chairpersonship of the Teacher-in-Charge to look after the issues relating to sexual harassment of any sort. However, there is no instance of any such instance in the college.

5.1.12 *Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?*

Yes, there is an anti-ragging committee in the college under the chairpersonship of the Teacher-in-Charge. However, there is no instance of any ragging in the history of college.

5.1.13 *Enumerate the welfare schemes made available to students by the institution.*

The welfare schemes available to the students is reduction of tuition fees for poor and meritorious students to 50% (half-freeship) and 100% (full-freeship).

5.1.14 *Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?*

No. The college has no registered alumni association. The ex-students of the college are communicated through their personal contacts with the staff of the college.

5.2 Student Progression

5.2.1 *Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.*

Student progression	%
UG to PG	Approximately 30%
PG to M.Phil.	NA
PG to Ph.D.	NA
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	<ul style="list-style-type: none"> • NA • Exact data cannot be provided.

5.2.2 *Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.*

Programme	2014-15	2013-14	2012-13	2011-12
Bengali (Hons)	63.33	75	45.83	100
English (Hons)	40.9	100	29.41	71.43
History (Hons)	45.83	83.33	50	100
Philosophy (Hons)	14.28	83.33	100	50
Geography (Hons)	35.71	80	85.71	40
Economics (Hons)	50	50	0	33.33
Physics (Hons)	16.67	100	100	50
Chemistry (Hons)	50	40	60	50
Mathematics (Hons)	18.18	71.43	42.86	37.5
Zoology (Hons)	40	50	50	100
Botany (Hons)	57.14	0	40	33.33
BA General	82.2	71.43	88	80
B Sc General	76.74	21.89	85.21	65.38

University/ College	Programme	2014-15	2013-14	2012-13	2011-12
Sidho-Kanho-Birsha University (overall)	BA (Honours)	82.42	84.09	NA	NA
	BA (General)	85.55	81.44	NA	NA
	BSc (Honours)	85.37	83.10	NA	NA
	BSc (General)	87.18	100	NA	NA
Balarampur College, Balarampur	BA (Honours)	55	75	60	61
	BA (General)	25	16	45	38
	BSc (Honours)	50	100	64	29
	BSc (General)	100	0	50	100
Arsha College, Arsha	BA (Honours)	67	76	65	NA
	BA (General)	30	34	43	100
Netaji Subhas Asram Mahavidyalaya, Suisa	BA (Honours)	29	56	45	47
	BA (General)	02	21	39	15

5.2.3 *How does the institution facilitate student progression to higher level of education and/or towards employment?*

The department helps the students with information of Universities where the students can get admission in PG degree courses. The Career Counseling Cell provides information of situation vacant and the study materials for preparation for the competitive examinations.

5.2.4 *Enumerate the special support provided to students who are at risk of failure and drop out?*

As mentioned earlier, the slow learners of each department are taken care of by arrangement of special classes for them.

5.3 Student Participation and Activities

5.3.1 *List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.*

Sl no	Programme	Tentative date
1	Freshers' Welcome	September
2	Annual cultural competition	November
3	Annual Sports (mainly athletics)	December
4	Annual Indoor Games competition	December
5	Inter class football tournament	December
6	Inter class cricket tournament	December
7	Youth parliament (including quiz & elocution)	January
8	Publication of college magazine "Mahua"	January
9	Annual cultural function ("Social")	January

5.3.2 *Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.*

In inter-college football tournament, our college performs very well. It either becomes runner-up or reaches up to semifinal. 2/3 of our students are selected in the University football team to play at the state level.

3-4 of our athletes get medals every year in the inter college athletic meet. They also participate in the state level then.

In the inter college Youth Parliament competition the team of our college has won either second or third position every year. Individually, several of the students of our college secures position in the youth parliament enactment, quiz or elocution competitions.

5.3.3 *How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?*

Each final year student is given a printed feedback form in which he/she makes his/her responses to different aspects and sections of the college. However, there is no

structured mechanism to collect the feedback from the employers.

5.3.4 *How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.*

Annual Students' magazine "Mahua" is published by the Students' Union with editorial support and advice of the teachers. Besides wall magazines are published by the students of different departments from time to time.

5.3.5 *Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.*

The members of the Students' Union are elected annually through the Annual Students' Election. The members then elect their General Secretary who becomes a member of the Governing Body. The other members of the Students' Union take part in several sub-committees such as Sports Committee, Cultural Committee, Magazine Committee etc. which run different programmes, competitions and functions throughout the year. Existence of Students Union is made obligatory in the statutes of the affiliating University. The college also has a formal election commission to run the students election smoothly.

Every year in the time of Student's admission Student's Union fee is collected from every student to form a fund which is then used to run different programmes through a budgetary allocation.

5.3.6 *Give details of various academic and administrative bodies that have student representatives on them.*

The Governing Body itself has representation of students. Besides students are members of the sub-committees which are related to the activities of the Students' Union viz., Cultural committee, Sports committee, Indoor games committee, Magazine committee etc.

5.3.7 *How does the institution network and collaborate with the Alumni and former faculty of the Institution.*

There is no structured mechanism yet. However, many of the alumni and the former faculty of the college are personally in touch with many of the present management, faculty or students.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Nil.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 *State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?*

➤ **Vision**

- To spread Higher Education to the Grassroots of the Society.

➤ **Mission**

- To imbibe among the students a tradition of academic excellence, along with commitment and responsibility towards society at large.
- To use education as a great equalising tool, a tool of empowerment, which would wipe out ages of social and economic exploitation, based on class, caste and gender.
- To mould the students in accordance with the highest ideals of humanity.
- To prepare the students, both male and female, to meet the newer challenges of the future.
- To provide the students with most contemporary facilities.
- To prepare the students to become the citizens of an advanced, prosperous and a glorious nation.

The College attempts to translate the Vision and Mission statement through the prescribed academic curricula, through the extension activities of NSS and NCC and above all, and through creating an open-minded, liberal, academically and culturally stimulating atmosphere.

Achhruram Memorial College is a rural college serving a locality which is financially backward. Lion's share of the students is first generation learner. Hence, it is a daunting task for the college to expand the periphery of higher education quantitatively without compromising the quality. As mentioned earlier, the college tries to incorporate social, cultural and ethical values among the students through the programmes of NSS and NCC.

Presently the college is an undergraduate college having BA and BSc programmes. We have plans, in one hand, to introduce PG courses in a few subjects and on the other, to initiate some vocational courses.

6.1.2 *What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?*

The college authority is committed to achieve and maintain a high academic standard in the teaching-learning process. The Governing Body, the highest decision making body of the College, discusses all the academic, administrative and quality issues in its meetings and takes

decisions keeping in mind the vision and mission statement of the College. There are a number of sub-committees and councils working under the Governing Body and each of them in their own meeting discusses issues relating to those matters.

The Principal/ Teacher-in-Charge acts as the Secretary of the Governing Body and the Chairperson of all the subcommittees and it is he/she who is to translate the decisions taken in the Governing Body into reality, with the help of different sub-committees of the college.

There are fourteen different academic departments and responsibilities of the teachers get defined automatically. Besides, there are three elected representatives of the whole-time teaching staff of the college in the Governing Body. Hence the teachers are very much the part of the decision making process of the college.

IQAC looks after the quality aspects of the college, which is constituted of the Principal, Teachers and non-teaching staff members. Hence, it is ensured that all are involved in ensuring quality in the college.

It may also be mentioned that the non-teaching staff members have their own individual designation and that designation defines his/her responsibility.

6.1.3 *What is the involvement of the leadership in ensuring:*

- *the policy statements and action plans for fulfillment of the stated mission*
 - *formulation of action plans for all operations and incorporation of the same into the institutional strategic plan*
 - *Interaction with stakeholders*
 - *Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders*
 - *Reinforcing the culture of excellence*
 - *Champion organizational change*
-
- The Governing Body of the college plans its various policies in accordance with the stated mission and vision of the college and implements those through various committees under it.
 - The college has various committees such as Teachers Council, Non-teaching staff council, Purchase Committee, Academic Committee, Building Committee, Admission Committee, Examination Committee, Cultural Sub Committee, Library Committee etc. These committees and the Departments formulate various plans and convey it to the Governing Body through the Teacher Representatives of the Governing Body. Governing Body is the authority to approve and implement those projects and plans.
 - The governing Body has representatives from teachers, non-teaching staff and students, all of whom are elected through vote, in accordance with the statute of the affiliating university. The General Secretary of the Students' Union is the Students' representative in the Governing Body. There are also representatives from the state government and the University. Also there is specific schedule for the Teacher-in-Charge to meet the guardians. All these ensure continuous meaningful interaction with the stake-holders.

- The Governing Body and the IQAC analyze the whole process of the academic system, within the framework set by the affiliating University, the State Government and the UGC, along with various stakeholders.
- IQAC of the college takes care of the culture of excellence through its various activities.
- The committees are restructured from time to time to inculcate fresh ideas in planning and implementation.

6.1.4 *What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?*

As mentioned earlier, the IQAC and various committees of the college monitor and evaluate various policies and plan from time to time for effective implementation.

6.1.5 *Give details of the academic leadership provided to the faculty by the top management?*

The Governing Body of the college allows full liberty to Teachers' Council in general and the individual Departments in particular, to design academic plan and programme, within the purview set by the affiliating university.

6.1.6 *How does the college groom leadership at various levels?*

The Governing Body of the college distributes the entire academic, extra-academic and administrative responsibility among various committees, sub-committees and departments led by a convener, Coordinator or Head. Each of them acts as a leader of various academic and administrative activities.

6.1.7 *How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?*

As mentioned earlier, all the activities of the colleges are performed by different committees, sub-committees and departments which ensures delegating authority and providing operational autonomy to different smaller units, within the framework set by the Governing Body, the affiliating University, the State and Central governments and the UGC.

6.1.8 *Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.*

Yes.

As mentioned earlier, the Governing Body of the college constitutes elected representatives from teachers, non-teaching staff and students along with nominated representatives from the University and the State government. The constitution of the Governing Body itself, which is in accordance with the statute of the affiliating University, ensures participatory management.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

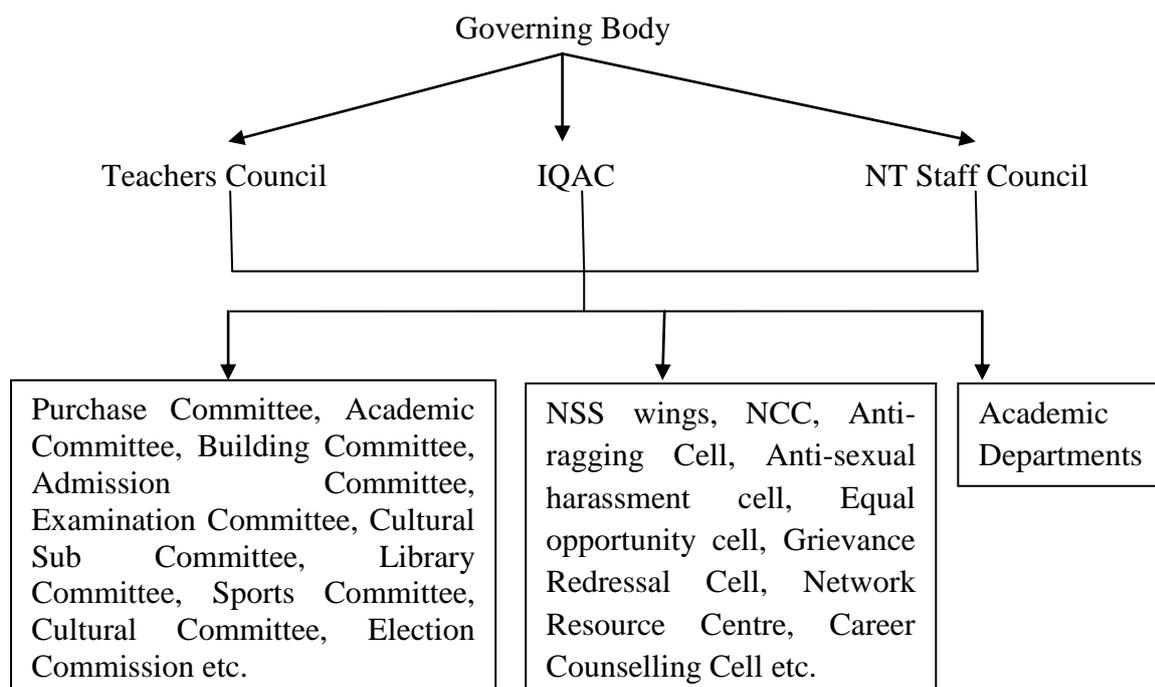
Yes, the college does have a formally stated quality policy. It is developed, implemented and reviewed by the IQAC in its meeting and in its meeting with other stakeholders, committees and departments.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college has a perspective plan for development. This includes:

- (a) Introduction of vocational courses
- (b) Enriching the library through automation and digital resources
- (c) Maximum use of ICT
- (d) Developing communication skill of the students.

6.2.3 Describe the internal organizational structure and decision making processes.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
 - Research & Development
 - Community engagement
 - Human resource management
 - Industry interaction
- Teaching and Learning: Leaving aside age-old teacher-centric Lecture method of teaching with chalk and board, the teachers are adopting new

student-centric audio-visual method with ICT tools, e-resources and digital resources.

- Research and Development: The College does not have its own provision of research. However, it encourages the faculty members in research activities in the form of writing papers, pursuing PhD, attending and presenting papers in seminars and conferences, organizing seminars and working in Minor and Major Research Projects.
- Community engagement: Community engagement activities are realized through NSS and NCC units of the college.
- Human resource management: Teaching and Non-teaching staff members are accommodated in different committees, cells and are assigned responsibilities according to their interest and expertise. The students are encouraged in the NSS, NCC, extra-curricular activities like sports and culture according to their knack.
- Industry interaction: Nil

6.2.5 *How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?*

The constitution of the Governing Body itself ensures that it receives all sorts of information from all the stakeholders. Also, as the Governing Body operates through different committees, cells and departments, it gets information from its interactions with other stakeholders in their meetings.

6.2.6 *How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?*

All the staff members are also members of different Bodies, Committees and Cells of the college, which actually run the college. Hence all are organically connected to the Colleges activities.

6.2.7 *Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.*

- A Seminar Hall was resolved to be prepared with proper light, sound, projection and seating arrangements, and it has been implemented to a great extent.
- The Library was to be automated but no action taken as no regular full-time Librarian joined the college.
- Two common rooms were to be built for boys and girls and it has been done.
- The canteen of the college was resolved to be improved. The health related issues of the canteen has been taken care off. However, it is to be housed in a more spacious building, a plan still pending.
- It was resolved to fill up the vacant teaching posts of the college. 12 regular full-time adequately qualified teachers have joined the college, thanks to the initiatives of the West Bengal College Service Commission.

6.2.8 *Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?*

No.

6.2.9 *How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?*

There is a Grievance/Suggestion Box in which any stakeholder can drop his/her grievance or suggestion. The Grievance Redressal Cell of the college discusses these grievance/suggestions and intimates its recommendations to the IQAC, which again tries to redress the issue.

6.2.10 *During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?*

The College has not filed any case.

An ex-parttime teacher has filed a case against the college claiming some arrear payment. The case is still pending in the learned High Court.

6.2.11 *Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?*

Yes, the college receives students' feedback through their response to a printed bi-lingual (Bengali & English) feedback form at the end of each academic session.

According to the students feedback the college has taken the initiative to (a) build two spacious common rooms, each one for boys and girls, (2) develop the canteen, (3) increase the number of books in library and initiating automation, (4) improve computer & internet facilities (5) fill-up the teaching posts of the college.

6.3 Faculty Empowerment Strategies

6.3.1 *What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?*

The Teaching staff members of the college are always encouraged to take part in OP, RC, STC, seminars, workshops, training programmes by which to enhance their efficiency.

The college organizes computer-literacy courses for the non-teaching staff of the college.

6.3.2 *What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?*

As mentioned earlier, faculty empowerment is done by encouraging the

teaching staff members to take part in OPs, RCs, STCs, seminars, workshops, training programmes.

6.3.3 *Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.*

The teachers are asked to note their daily performance in a printed appraisal form which is checked by the coordinator of IQAC and the Teacher-in-Charge at the end of the month.

6.3.4 *What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?*

The performance appraisal forms are reviewed by the IQAC and the Teacher-in-Charge and the teachers are communicated their views then and there.

6.3.5 *What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?*

The college has a well organized Employees' Credit Cooperative Society, from which any employee can draw a loan as and when required.

6.3.6 *What are the measures taken by the Institution for attracting and retaining eminent faculty?*

The college does not have any role as the appointment of teachers is done on the basis of recommendation of the West Bengal College Service Commission.

6.4 Financial Management and Resource Mobilization

6.4.1 *What is the institutional mechanism to monitor effective and efficient use of available financial resources?*

The financial issues of the college is controlled and operated through the Governing Body, the Finance Committee & the Purchase Committee. A Bursar assists the Teacher-in-Charge in financial matters. There are the posts of Head Clerk, Accountant, Cashier and other clerks in the office to deal with financial matters.

6.4.2 *What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.*

The internal audit is done by the Finance Committee and the mandatory external audit is done by the State Government appointed auditor/audit firm.

6.4.3 *What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.*

The major sources of institutional receipts/funding are State Government and the University Grants Commission. The deficit is managed from the fees collected from the students.

Audit report of last four years is attached in Annexure - I

6.4.4 *Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).*

The college sends various proposals to the UGC & the State Govt. for additional funding. The college also approaches the local MP, MLA for MPLAD, BEUP additional funds.

The Governing Body and others committees like Finance Committee & Purchase committee look after the proper utilization of the fund received against various proposals. In all cases an external audit by registered audit firm is done.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. *Has the institution established an Internal Quality Assurance Cell (IQAC)? . If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?*

Yes, the college has established an Internal Quality Assurance Cell (IQAC).

The IQAC meets regularly and recommends various suggestions to the Teachers council and the Governing Body. Those suggestions are implemented from time to time, depending upon availability of fund and human resources.

b. *How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?*

All the resolutions mentioned in the point 6.2.7 were actually recommended by the IQAC. The Governing Body approves all the recommendations made by the IQAC on principle. However, the implementation depends on availability of funds.

c. *Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.*

Yes, the IQAC has external member in the body.

He also takes part in the meeting with great enthusiasm and puts his view on all development/ quality issues.

d. *How do students and alumni contribute to the effective functioning of the IQAC?*
IQAC coordinator and members meet students regularly and collect their views.

There is no structured mechanism to communicate with alumni. They are contacted only on personal basis.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC communicates with the staff members through its various meetings.

6.5.2 *Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.*

Nothing except as discussed and decided in the IQAC meetings.

6.5.3 *Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.*

Nothing till now. However, IQAC has plans to organize one soon.

6.5.4 *Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?*

Representatives from affiliating University visit the college from time to time supervising the academic activities. Besides, all CAS (promotional) benefits are made available only after an evaluation by a screening Committee consisting of Govt nominee and University subject expert. This screening cum evaluation ensures the improvement of our institutional activities.

6.5.5 *How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?*

The college operates in accordance with the curriculum, guidelines, statutes and regulations of the affiliating university and the orders and regulations of the state government.

6.5.6 *What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?*

Students' result, students' feedback and students' grievances are reviewed time to time in the Department's meeting with the IQAC and in the teachers' council meetings and the faculty of the departments are advised to act accordingly.

6.5.7 *How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?*

The college communicates its quality related policies and resolutions to different internal and external stakeholders through its meetings, notification and website updates.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Nil.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 *Does the Institute conduct a Green Audit of its campus and facilities?*

Yes, the college has recently started to conduct a Green Audit of the campus and facilities, presently in a limited sense. However, the College is planning to have a full-fledged Green Audit from the coming session.

7.1.2 *What are the initiatives taken by the college to make the campus eco-friendly?*

- *Energy conservation* : Nil
- *Use of renewable energy* : Nil
- *Water harvesting* : Nil
- *Check dam construction* : Nil
- *Efforts for Carbon neutrality* : Extensive plantation
- **Plantation:** The College does plantation to a very great extent, mostly through the activities of NSS. Apart from the big trees the college maintains a garden at the entrance and the Botany department maintains a small garden of medicinal plants.
- *Hazardous waste management* : Nil
- *e-waste management* : Nil

7.2 Innovations

7.2.1 *Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.*

- A number of plantation programmes have been undertaken in the last four years with the help of Forest Department of Government of West Bengal. Large number of trees has been planted in the campus to make it evergreen. Plantation is also very vital for carbon neutrality.
- Eco-friendly approach for using of server database for record keeping, enable us for less use of papers.
- Automation of the Central Library is on progress.
- The college has built a seminar room where various state-level and national-level seminars and talks are conducted to the advantage of both the students and the teachers.
- Initiatives are taken for keeping the all-round information of a registered student, having unique roll no., especially, his/her entry level academic record, class record, College examination performance and university examination performance will be stored in the database of the College.

7.3 Best Practices

7.3.1 *Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.*

Best Practice: 1

1. Title of the Practice: Weekly Talk

2. Goal:

- To make the students aware on several burning issues.
- To enhance the general knowledge of the students.
- To make them interested and curious on an array of subjects.
- To make the students proud on the cultural heritage of India in general and that of Purulia in particular.
- To inculcate an inter-disciplinary approach among the students.

3. The context:

A good number of students of our college are from extremely rural background and many of them are below poverty line. In many cases electricity has not yet reached their home. Hence, many of them have got very little or no exposure to the way the outer world moves. The weekly talk attempts to cover this gap of exposure.

4. The practice:

For one period of 45 minutes every week, one of the faculty members presents a talk on any topic of his/her and of general interest. The topic and the talk must not be very erudite which needs specialized knowledge and training to follow it. The talk must be presented in an interesting way, accompanied by audio-visual aids. The subject matter of the weekly talks range include philosophical interpretation of the God particle, ham radio, superstitious beliefs on witchcraft, the Union budget, different musical instrument, archaeological remains of Purulia district, history of Indian cinema, basics of photography, issues on violation of human rights, environmental issues, different Indian and western classical and folk song and dance performances, contributions of individuals who are awarded major prizes and honours and the like. Sometimes we also invite teachers from other colleges or even experts not attached to any academic institutions or free lancers. There is a two-member Weekly Talk Committee which contacts the teachers and other external speakers, discusses the topic of the talk and possible week and date of the presentation, notifies these details to the college notice board and takes care of the nitty-gritty of the arrangement.

5. Evidence of Success:

It seems the students are gradually taking more and more interests in the Weekly talk. They are found to be listening attentively, nodding in appreciation, taking down notes, recording the talk on their mobiles, asking pertinent and intelligent questions once the talk is over, requesting the teacher for further materials on the topics, discussing and arguing issues and the like. It is also possible in very near future that a student would present a weekly talk in front of the teaching staff and the students, on a topic of his/ her expertise. There is even a demand from among the students to publish these talks in a printed book/ monograph so that they can be referred or studied later. In near future the College might explore this possibility as well.

6. Problems Encountered and Resources Required:

So far, there is hardly any serious problem to continue this good practice. However, arranging funds for the TA and honorarium of the external and outstation speakers/ experts is sometimes problematic.

7. Notes (Optional): NA

8. Contact Details:

Name of the Teacher-in-Charge : Dr Soumitra Sen
Name of the Institution : Achhruram Memorial College
City : Jhalda, District: Purulia
Pin Code : 723202
Accredited Status : Accredited grade 'B' with CGPA: 2.47 on 16 September 2008.
Work Phone : 03254 255255 Fax : Nil
Website : www.amcollege.ac.in E-mail : ticprincipalamc@gmail.com
Mobile : 9831554206

Evaluative Report of the Departments

Evaluative Report: Department of Bengali

1. Name of the department : Bengali
2. Year of Establishment : BA General: 1975; BA Honours: 2000.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Subhasish Goswami	MA	Assistant Professor	Madhya juger Bangla Sahitya	15 years	Nil
Dr Santanu Bhattacharya	Ph.D.	Assistant Professor	Madhya juger Bangla Sahitya	1 year	Nil
Sri Ramkanai Bid	MA	Part-time Teacher (Govt approved)	Madhya juger Bangla Sahitya	11 years	Nil
Sri Nirmal Mukherjee	MA	Part-time Teacher (Govt approved)	Katha Sahitya	10 years	Nil
Sri Asim Kr Mukherjee	MA	Part-time Teacher (Govt approved)	Madhya juger Bangla Sahitya	5 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 40%
13. Student -Teacher Ratio (programme wise) : Honours- 115 : 5; General- 1200 : 5
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 1; PG: 4
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	9 by 2 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	7
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	2
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is a Life member of Bangiyo Sahitya Parishad.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (3) Dr Narugopal Dey, Head of the Deptt., SKBU

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	48	31	17	63.33%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

A good number (4-5 each year) have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 95% of the pass-out Honnours students get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	A basic Departmental library with more than 100 books
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) movie shows, (c) quiz, (d) group discussion, (e) unit test & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners.
- Departmental Library is too basic.

Opportunities:

- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a language laboratory.
- A short certificate course on Publishing in collaboration with the NBT.
- Publication of edited books/ journal from the department.

Evaluative Report: Department of English

1. Name of the department : English
2. Year of Establishment : BA General: 1975; BA Honours: 2000.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr Debopam Raha	Ph.D.	Assistant Professor	Translation Studies	15 years	Nil
Sri Debmalya Das	M.A. (Ph.D. ongoing)	Assistant Professor	Tagore Studies	6 months	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 104 : 2; General- 64 : 2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 1; PG: 1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

One faculty has completed a Minor Research Projects and received a fund of Rs 35000.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants Received:

One faculty is working as an Associate at UGC Inter University Centre at Indian Institute of Advanced Study, Shimla.

18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	13 by 2 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	9
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	3 (including 1 seminar proceedings)
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	1
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is (1) Member UG BOS, SKBU
(2) Life member LS
(3) Member, Advisory Editorial Board, The Touchstone, ISSN:
23478799

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (3) Prof Anindya Sengupta, Dept of Film Studies, Jadavpur University
- (4) Prof Manas Ghosh, Dept of Film Studies, Jadavpur University
- (5) Dr Dipankar Roy, Dept of English, Visva Bharati.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National
b) International

One UGC sponsored National Seminar in January 2012

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses.	36	31	5	41.67%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Two ex-students have cleared NET.

A good number (8-10 each year) have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 90% of the pass-out Honnours students get admitted to MA courses in different universities all over India.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	A basic Departmental library with more than 200 books
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided by the college to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Special lecture by Dr Dipankar Roy, Dept of English, Visva Bharati on 15.12.2015.

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) movie shows, (c) quiz, (d) group discussion, (e) unit test & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners.
- Departmental Library is too basic.

Opportunities:

- Free (and affordably cheap) e-resources can be used.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- The students' lack of exposure to the western literature, culture and life, which is essential for students of English literature.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a language laboratory.
- A course of spoken English to enhance the communication skill of the students.
- A short certificate course on Publishing in collaboration with the NBT.
- Publication of edited books/ journal from the department.

Evaluative Report: Department of History

1. Name of the department : History
2. Year of Establishment : BA General: 1975; BA Honours: 1987.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Samar Kanti Chakrabarty	M.Phil (Ph.D ongoing)	Assistant Professor	History of Modern India	6 years	Nil
Sri Anup Chandra	M.A	Part-Time Lecturer (Govt.	History of Modern India	12 years	Nil
Smt. Rajlaxmi Barai	M.A	Part-Time Lecturer (Govt. Aproved	Ancient Indian History	7 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 40%

13. Student -Teacher Ratio (programme wise) : Honours- 112 : 3; General- 374 : 3
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : M. Phil: 1; PG: 2
16. Number of faculty with ongoing projects from a) National : One
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
One UGC Minor Research Project; Total grants received: Rs 300000
18. Research Centre /facility recognized by the University : Nil
19. Publications:

Publication per faculty	5 by 1 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	3
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	2 (including 1 seminar proceedings)
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is a Life member of Bangiyoy Sahitya Parishad.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
 (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	36	08	04	83.33%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

A good number (4-5 each year) have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 75% of the pass-out Honnours students get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	A basic Departmental library with more than 200 books
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) quiz, (c) group discussion, (d) unit test & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners who have a lot of problem in all respects.

Opportunities:

- Free e-resources can be used now-a-days.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a departmental library with good number of reference book.
- A seminar, workshop can be arranged to enhance skill of the students in all respect.
- Publication of edited book/ journal from the department.
- We will set up a departmental atlas of world map and show case with archeological inscriptions, coins etc to enhance the interest of the student.

Evaluative Report: Department of Geography

1. Name of the department : Geography
2. Year of Establishment : BA General: 1996; BA Honours: 2010.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		1 (through CAS)
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr Soumitra Sen	Ph.D.	Associate Professor	Geomorphology	19 years	Nil
Dr. Sharmistha Mukherjee	PH.D.	Assistant Professor	Geomorphology	10 months	Nil
Sri Bilas Chandra Mahato	M.A.	Part time lecturer (Govt approved)	Geomorphology	10 years	Nil
Priyanka Sahoo	M.A.	Guest lecturer	-	1 years	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 40%
13. Student -Teacher Ratio (programme wise) : Honours- 51 : 4; General- 50 : 4
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Lab Assistant: 1
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 2; PG: 2
16. Number of faculty with ongoing projects from a) National : One
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants Received:
- One faculty is working as Principal Investigator in UGC Minor Research Project: Total grants received: Rs 1, 80,000. Rs 1,05,000/ (received in 1st installment)
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	22 by 2 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	19
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	3
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

First faculty member is (1) Member UG BOS, SKBU

(2) Life member of Geographical Society of India

Second faculty member is Life member of IGI, ILEE ,

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit & VC, Sidho-Kanho-Birsha University.
- (2) Dr Samita Manna, Eminent scholar in Sociology and VC, Sidho-Kanho-Birsha University.
- (3) Prof Dr, Subhas Chandrs Mukhopadhyay M. Sc, PhD, D.Sc (Cal) Ex Head of the Department of Geography, University of Calcutta
- (4) Prof Biswaranjan Mistry Dept Of Geography, University Of Burdwan
- (5) Prof Biswajit Mondal Dept Of Economics And Policies, Viswa Bharati, Santiniketan
- (6) Dr. Santanu Rakshit Dept Of Social Studies And Rural Development, Viswa Bharati.
- (7) Dr. N. C. Jana Dept Of Geography, University Of Burdwan
- (8) Dr. Ravi S. Singh Dept Of Geography, Banaras Hindu University
- (9) Dr. Ashis Kumar Pal Dept Of Geography, Vidyasagar University
- (10) Dr. Soumandu Chatterjee Dept Of Geography, Vidyasagar University
- (11) Dr. Anish Chottopadhyay, D.P.I. Of Government of West Bengal

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International

One UGC sponsored National Seminar in February 2012

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	8	8	0	100%

*M = Male *F = Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Two students have cleared NET.

Few (5-6 each year) have qualified in School Service Commission Tests.

29. Student progression:

Student progression	Against % enrolled
UG to PG	Approximately 90% of the pass-out Honours students get admitted to MA courses in different universities all over India.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	A Departmental library with more than 100 books
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	computer laboratory for remote sensing GIS and computer application

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

- Practical application through spot visit
- Field surveys
- Drilling method
- Traditional Lecture Method
- PowerPoint Presentation
- Short length Movie Shows on applied topics from syllabus (in tutorial class)
- Internet Resources Are Used

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Computer laboratory with latest advanced geographical software
- Instrumental support for practical implication
- Study material through computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Smart class as this discipline demands some regular updates
- Lack of sufficient Full-Time teachers in the department.
- Many of the students are first generation learners.
- Departmental Library is insufficient.

Opportunities:

- Inter-college discussion and symposium can be arranged
- E-resources are available freely.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a smart classroom.
- Arranging more than one LCD projector for at-a-time theory and practical class.
- More convenient departmental library formation
- Publication of edited books/ journal from the department.

Evaluative Report: Department of Philosophy

1. Name of the department : Philosophy
2. Year of Establishment : BA General: 1975; BA Honours: 2009.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Prasit Ranjan Ghosh	MA	Assistant Professor	Logic	10 years	Nil
Sri Yudhithir Mahato	M.A	Temporary Guest Teacher	Vedanta	5 years	Nil
Sri Pushpen Mukherjee	M.A	Temporary Guest Teacher	Logic	1 year	Nil
Sri Tanay Nandi	M.A	Temporary Guest Teacher	Logic	1 year	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 48%
13. Student -Teacher Ratio (programme wise) : Honours- 22 : 4; General- 210 : 4
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG: 4
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:

Publication per faculty	1 by 1 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	1 (Seminar Proceeding)
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is (1) Member UG BOS, SKBU and
(2) Life member, ISISAR

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (3) Dr Narugopal Dey, Head of the Deptt., SKBU

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	15	04	02	83.33%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Some students (4-5 each year) qualify in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Some pass-out Honnours students get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	No. College Library only.
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) quiz, (c) group discussion, (d) unit tests & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners.
- There is no Departmental Library.

Opportunities:

- Free (and affordably cheap) e-resources can be used.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Publication of edited books/ journal from the department.
- More full time teacher to be appointed.
- Departmental library to be started.

Evaluative Report: Department of Economics

1. Name of the department : Bengali
2. Year of Establishment : BA General: 1975; BA Honours: 2006.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Arup Kanti Konar	Ph.D.	Associate Professor	Money, Banking &	18 years	Nil
Mr. Gopal Halder	M.A.	Assistant Professor	International trade &	7 years	Nil
Mr. Pravakar Mahato	M.A	Part-time teacher (Govt approved)	Mathematical Economics	11 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 4 : 3; General- 6 : 3

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 1; PG: 2
16. Number of faculty with ongoing projects from a) National : 1
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:
2 UGC Minor Research Projects: Completed: 1; Ongoing: 1
Total grants received: Rs 370000
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	19 by 2 faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	17
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	2
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty is member of following Editorial Boards:

- (1) Journal of Research in Economics and International Finance
- (2) Asian Academic Research Journal of Social Sciences and Humanities
- (3) Journal of International Academic Research for Multidisciplinary
- (4) International Journal of Interdisciplinary and Multidisciplinary Studies
- (5) Global Scholastic Research Journal of Multidisciplinary

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	05	2	0	50%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

One student is pursuing PhD after completion of her MA..

29. Student progression

Student progression	Against % enrolled
UG to PG	All the pass-out Honnours students get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	College Library.
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures : Nil / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) quiz, (c) unit test & (d) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Internet connectivity.

Weaknesses:

- Shortage of students in the department.
- Many of the students are first generation learners.

Opportunities:

- Free (and affordably cheap) e-resources can be used.
- Organizing seminar/workshops at the department is relatively easy now.
- Job opportunities for the economics students are increasing.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Encouraging students with mathematics and English as general combination subjects to study Economics Honours.

Evaluative Report: Department of Sanskrit

1. Name of the department : Sanskrit
2. Year of Establishment : BA General: 1975; BA Honours: 2015.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA Honours; (2) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in other BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Ms Sukanya Sarkar	M.A.	Assistant Professor	Darshan	1 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 22 : 1; General- 120 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG: 1
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	Nil
Number of papers published in peer reviewed journals (national / international) by faculty and students	
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is a member of ABSLA.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department:

(1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	22	14	08	NA

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

A good number of General course ex-students have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 50% of the pass-out General students get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	College Library
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) quiz, (c) group discussion, (d) unit test & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Honours course has started from the academic session 2015-16
- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners.
- Departmental Library is yet to be developed.

Opportunities:

- There is a constant flow of interested students in Sanskrit.
- Free (and affordably cheap) e-resources can be used.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a language laboratory.
- Publication of edited books/ journal from the department.

Evaluative Report: Department of Political Science

1. Name of the department : Political Science
2. Year of Establishment : BA General: 1975
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	1	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Jurendranath Mahato	M.A.	Part-time Teacher (Govt approved)	International Relation	14 years	Nil
Sri Krishnapada Mahato	M.A.	Part-time Teacher (Govt approved)	International Law and Organization	11 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : General- 815 : 2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG: 2
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	Nil
Number of papers published in peer reviewed journals (national / international) by faculty and students	
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees : Nil
(b) International Committees (c) Editorial Boards:

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department: : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA General	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	150	82	48	42%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Some have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 90% of the pass-out Honnours students with Political Science as combination subject get admitted to MA courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	Some students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	College Library.
Internet facilities for Staff & Students	No
Class rooms with ICT facility	No
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / : Nil workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning:

Lecture method supported by class tests.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

1. Constant flow of students in the Political Science department as a combination subject.
2. Socio-political awareness of the students.

Weaknesses:

1. Absence of Full-Time teachers in the department.
2. Lack of separate departmental room for the department.
3. Some of the students are first generation learners.

Opportunities:

1. Demand of opening Honours course in Political Science from the students community.
2. Availability of e-resources.

Challenges:

1. Coping up with highly varied quality and background of the students.
2. Arranging funds for infrastructural facilities and books for library.

Future plans:

1. Approaching the WB College Service Commission for Full-time teachers.
2. Opening Honours course in Political Science.

Evaluative Report: Department of Hindi

1. Name of the department : Hindi
2. Year of Establishment : BA General: 1975
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BA General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in BA Honours courses and BA General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	1	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
None					

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NA
13. Student -Teacher Ratio (programme wise) : General- 0 : 0
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : NA
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	Nil
Number of papers published in peer reviewed journals (national / international) by faculty and students	
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:
NA.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department: Nil
25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA General	Nil	Nil			

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA (Honours)	100%	Nil	Nil
BA (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NA.

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities:

Library	College Library
Internet facilities for Staff & Students	Nil
Class rooms with ICT facility	NA
Laboratories	NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

NA

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: : Nil
33. Teaching methods adopted to improve student learning : NA
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: : NA
35. SWOC analysis of the department and Future plans:

Strengths:

- Department exists since the inception of College in 1975.

Weaknesses:

- No student took admission in last 10 years.
- No teacher in the department.

Opportunities:

- Hindi is the language of communication and most spoken language in our country.

Challenges:

- Having students interested to study Hindi in this job-oriented world. .

Future plans:

- Admit some students in the department.
- Appoint a teacher in the department.
- Resuming teaching-learning in the department.

Evaluative Report: Department of Chemistry

1. Name of the department : Chemistry
2. Year of Establishment : BSc General: 1975; BSc Honours: 2006.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
- (1) UG: BSc Honours; (2) UG: BSc General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
- As a Combination subject in other BSc Honours courses and BSc General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Rajib Mistri	M.Sc, Ph. D.	Assistant Professor	Analytical Chemistry	6 years	Nil
Dr. Amit Saha	M.Sc, Ph. D.	Assistant Professor	Organic Chemistry	5 years	Nil
Dr. Shalmali Hui	M.Sc, Ph. D.	Assistant Professor	Organic Chemistry	10 years	Nil
Mr. Bidyapati Kumar	M.Sc.	Part Time Lecturer (Govt. Approved)	Organic Chemistry	5 years	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 31 : 4; General- 241 : 4
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Sanctioned: 3; Filled: 1.
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 3; PG: 1
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:

Publication per faculty	47 by 3 full-time faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	35
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	35
Monographs	
Chapter in Books	12 (Seminar Proceedings)
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:
- One faculty member is member of UG BOS, SKB University

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
 (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International:

One UGC sponsored National Level Seminar in 2012.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BA Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	21	15	0	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc (Honours)	100%	Nil	Nil
BSc (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

1 ex-student has qualified in NET

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 60% of the pass-out Honnours students get admitted to M.Sc. courses in different universities all over India.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA Nearly 15% (exact data is not available).
Entrepreneurship/Self-employment	50% (approx.) self-employed.

30. Details of Infrastructural facilities:

Library	Departmental library with more than 100 books (approx.)
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	2, one each for Honours and General

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

One UGC sponsored National Seminar

33. Teaching methods adopted to improve student learning:

- Power-Point Presentation,
- Internet resources are used.
- Special Video Lectures (Theory & Practical)

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Two separate departmental laboratories.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Only one inadequately built lecture hall in the department.
- Shortage of full-time teachers and technical staff.
- Maximum students are coming from poor academic background.
- Departmental Library facility is available only for Honours students.
- Inadequate infrastructural facility for laboratories.

Opportunities:

- Online free e-resources can be used.
- Special lectures (specially for students) by experts from nearby colleges and Universities can be arranged.
- Seminar/workshops (local/state/national/international) at the department can be organized.
- Minor (or Major) research projects from various funding agencies (like UGC, CSIR, DST, DAE etc.) can be applied for.

Challenges:

- Wide variety of students from different communities in the department.
- Establishing scientific thinking and temper against usual myths.
- Arranging funds for infrastructural facilities and books for library.
- Basic research facilities for final year students (to motivate for higher studies in science)

Future plans:

- Setting up good laboratories with modern instruments.
- Better departmental library facility for students, faculties and staff.
- Various industry based projects for students.
- Arranging funds for generating research facilities.
- More research publications in high impact factor (IF) refereed journals / Book chapter / Books etc.

Evaluative Report: Department of Physics

1. Name of the department : Physics
2. Year of Establishment : BSc General: 1975; BSc Honours: 1986.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BSc Honours; (2) UG: BSc General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject of BSc (Honours) in Mathematics and Chemistry courses both theory and practical and as a Combination subject in BSc (Pure) General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	5	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Tarun Kumar Barik	Ph. D.	Assistant Professor	Optics	13 years	Nil
Dr. Swapan Kumar Majhi	Ph. D.	Assistant Professor	Particle Physics	10 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 13 : 2; General- 80 : 2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 2
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	61 by 2 full-time faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	28
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	24 out of 28
Monographs	
Chapter in Books	32 including 30 as seminar proceeding.
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	1: ISBN 978-3-659-54798-0
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is

(a) Life member of (1) The Indian Association of Physics Teachers, India (Membership No.: 10055 / L6345) and (2) The Indian Physical Society, Kolkata India (Membership No.: LM / 1036).

(b) Nil

(c) Editorial Board Member of (1) International Journal of Advanced Mechanical Engineering (IJAME), GBS Publishers and Distributors (I) (2) Editorial Board Member of Indian Journal of Nanotechnology and Applications (JNA), GBS Publishers and Distributors (I).

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Dr Tapati Mukherjee, Eminent scholar in Sanskrit and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (2) Dr Samita Manna, Eminent scholar in Sociology and Vice-Chancellor, Sidho-Kanho-Birsha University.
- (3) Dr. A. S. Patra, H.O.D., Department of Physics, Sidho-Kanho-Birsha University.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International:

One UGC sponsored National Seminar in March 2012.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BSc Honours	Cannot be determined. Common application forms were invited for all the BSc (Hons & Gen) courses	18	9	1	83 %

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc (Honours)	100%	Nil	Nil
BSc (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

A good number (2-3 each year) have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 65% of the pass-out Honnours students get admitted to M.Sc. courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA Nearly 15% (exact data is not available).
Entrepreneurship/Self-employment	55% (approx.) self-employed.

30. Details of Infrastructural facilities:

Library	Departmental library with more than 110 books (approx.)
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	3 labs each for first, second and third year.

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

One UGC sponsored National seminar

33. Teaching methods adopted to improve student learning:

- Power-Point Presentation,
- Internet resources are used.
- Special Video Lectures (Theory & Practical)

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Three separate departmental laboratories.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Only one inadequately built lecture hall in the department.
- Shortage of Full-Time teachers and technical staffs.
- Most of the students are coming from poor academic background.
- Departmental Library facility is very basic.

Opportunities:

- Online free e-resources can be used.
- Special lectures (specially for students) by experts from nearby colleges and Universities can be arranged.
- Seminar/workshops (local/state/national/international) at the department can be organized.
- Minor (or Major) research projects from various funding agencies (like UGC, CSIR, DST, DAE etc.) can be applied for.

Challenges:

- Wide varieties of students from different communities in the department.
- Establishing scientific thinking against usual myths.
- Arranging funds for infrastructural facilities and books for library.
- Basic research facilities for final year students (to motivate for higher studies in science)

Future plans:

- Setting up good laboratories with modern instruments.
- Preparation of laboratories manuals for each experimental set-up.
- Better departmental library facility for students, faculties and staff.
- Various industry based projects for students.
- Arranging funds for generating research facilities
- More research publications in high impact factor (IF) refereed journals / Book chapter / Books etc.

Evaluative Report: Department of Mathematics

1. Name of the department : Mathematics
2. Year of Establishment : BSc General: 1975; BSc Honours: 1995.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

(1) UG: BSc Honours; (2) UG: BSc General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:

As a Combination subject of BSc (Honours) in Physics and Chemistry courses both theory and practical and as a Combination subject in BSc (Pure) General course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr Pravat Kr Mandal	M. Sc, M. Phil, Ph.D.	Assistant Professor	Electromechanical wave interaction in solid state plasma	14 years	Nil
Dr Sriparna Chattopadhyay	M. Sc, Ph. D	Assistant Professor	Algebraic Graph Theory	8 months	Nil
Dr Shibajee SinghaDeo	M. Sc, Ph. D	Part Time Teacher (Govt approved)	Operation Research, Boundary Layer Theory	14 years	Nil
Sri Shantigopal Mukherjee	M. Sc	Part Time Teacher (Govt approved)	Operation Research, Boundary Layer Theory	12 years	Nil
Sri Sukanta Addy	M. Sc	Part Time Teacher (Govt approved)	Fluid Dynamics, Operation Research	5 years	Nil
Smt Kalyani Mukherjee	M. Sc	Part Time Teacher (Govt approved)	Fluid Dynamics	5 years	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Honours- 122 : 6; General- 30 : 6
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 3; PG: 3
16. Number of faculty with ongoing projects from a) National : One
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
Two Minor Research Projects funded by UGC, grants received Rs.30000 and Rs. 197000 respectively.
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	25 by 2 full-time & 1 part-time faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	25
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	4 publications listed in Scopus
Monographs	
Chapter in Books	2
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is/was

(1) Member of BOS (U.G) of SKB University, Purulia for the period 2011 to 2014.

(2) Member of Editorial Board, Abstract Volume, UGC sponsored state level seminar on "Globalisation and Sustainability" on 25-26 September, 2007 organised by Achhruram Memorial College, Jhalda, Purulia

(3) Life member of International Journal of Mathematics "ActaCienciaIndica", Meerut, India.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

- (1) Prof Kripasindhu Chaudhuri, Ex Emeritus Professor, Dept. of Maths., Jadavpur University.
- (2) Prof. Subenoy Chakraborty, Professor and Former Head, Dept. of Maths., Jadavpur University.
- (3) Prof. Gorachand Layek, Professor and Former Head, Dept. of Maths., Burdwan University.
- (4) Prof. Swapan Kr. Chakraborty, Dept. of Appl. Maths., BIT Mesra, Jharkhand.
- (5) Dr. Subhas Chandra Mandal, Dept. of Maths., Jadavpur University.
- (6) Dr. Bimal Kr. Mishra, Dept. of Appl. Maths., BIT Mesra, Jharkhand.
- (7) Dr. Seema Sarkar, Dept. of Maths., NIT Durgapur.
- (8) Dr. Biswajit Sarkar, Dept. of Appl. Maths., Vidyasagar University.
- (9) Dr. Smita Dey, PG Dept. of Maths., Ranchi University

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International

One UGC sponsored National Seminar in March, 2012

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BSc Honours	Cannot be determined. Common application forms were invited for all the BSc (Hons & Gen) courses	55	49	6	84%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc (Honours)	100%	Nil	Nil
BSc (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Few passed out students have cleared NET. About 70% students have passed West Bengal School Service Commission Test Examination.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 85% of the pass-out Honours students get admitted to M.Sc courses in different universities all over India.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	Nil
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	One computer lab

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Special lectures delivered by Mr. Jayanta Kr. Banerjee, MCA, Staff member in Computer Lab, Department of Mathematics, Jadavpur University on “Fortran-77 Programming” was organized in our department on March, 2012.

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) movie shows, (c) quiz, (d) group discussion, (e) unit test & (e) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Computer lab for Numerical practical is available.
- Internet connectivity.
- Student teacher ratio is quite satisfactory

Weaknesses:

- Many of the students are first generation learners.

Opportunities:

- Each student may avail Internet facilities in the department.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Set up for departmental library
- Set up for smart class in the department
- Publication of edited books/ journal from the department

Evaluative Report: Department of Botany

1. Name of the department : Botany
2. Year of Establishment : BSc General: 1975; BSc Honours: 2006.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BSc Honours; (2) UG: BSc General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject for BSc Honours in Zoology and BSc General (Bio) course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Ghanashyam Mahato	M.Sc (PhD ongoing)	Assistant Professor	Microbiology and Microbial biotechnology	1 year	Nil
Sri Prabir Kumar Pal	M Sc	Guest Lecturer	Plant Anatomy		Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 15%
13. Student -Teacher Ratio (programme wise) : Honours- 30 : 2; General- 40 : 2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG: 2 (PhD ongoing for one)
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

Publication per faculty	10 by 1 full-time faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	10
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
Monographs	
Chapter in Books	
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	
SNIP	
SJR	
Impact factor	
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards:

One faculty member is (a) Member of SFE; (b) Nil, (c) Nil.

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BSc Honours	Cannot be determined. Common application forms were invited for all the BSc (Hons & Gen) courses	18	11	04	52%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc (Honours)	100%	Nil	Nil
BSc (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

A good number (4-5 each year) have qualified in School Service Commission Tests.

29. Student progression

Student progression	Against % enrolled
UG to PG	Approximately 80% of the pass-out Honours students get admitted to M Sc courses in different universities.
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	A good number of students qualify in the competitive exams including School Service Commission and different uniformed services. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	Departmental library with more than 100 books.
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	Desktop and laptops are used
Laboratories	Instruments are available to compete UG syllabus.

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Departmental seminar with chair person Dr. Samir Karmakar

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) powerpoint presentation, (b) quiz, (c) group discussion, (d) unit test & (e) internet resources are organized.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.

Weaknesses:

- Shortage of Full-Time teachers in the department.

- Many of the students are first generation learners.
- Departmental Library is too basic.
- Shortage of equipments for the laboratory.

Opportunities:

- Free (and affordably cheap) e-resources can be used.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities , laboratories and books for library.

Future plans:

- Setting up a well equipped laboratory.
- Publication of edited books/ journal from the department.

Evaluative Report: Department of Zoology

1. Name of the department : Zoology
2. Year of Establishment : BSc General: 1975; BSc Honours: 2006.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
(1) UG: BSc Honours; (2) UG: BSc General
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments:
As a Combination subject for BSc Honours in Zoology and BSc General (Bio) course.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts:

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	3	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Sri Khokan Naskar	M.Sc. (Ph.D. ongoing)	Assistant Professor	Entomology, Foraging behaviour of ants	6 months	Nil
Dr. Arijit Ganguly	M.Sc. Ph.D.	Assistant Professor	Ecology & Environment, Entomophagy	6 months	Nil
Sri Kailash Bauri	M.Sc. B.Ed.	Guest Lecturer	Aquaculture & fisheries	2 years	Nil
Sri Malay Kumar	M.Sc. B.Ed.	Guest Lecturer	Aquaculture & fisheries	1 year	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 20%
13. Student -Teacher Ratio (programme wise) : Honours- 45 : 4; General- 42 : 4
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Sanctioned: 3
Filled: 3
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PhD: 1; PG: 3 (PhD ongoing for 1)
16. Number of faculty with ongoing projects from a) National : Nil
b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants Received:
- Minor project : UGC- 1,00,000/-; WB Biodiversity Board-1,65,000/-
Major project : WB Biodiversity Board: 7,52,000/-
18. Research Centre /facility recognized by the University : Nil
19. Publications:

Publication per faculty	26 by 2 full-time faculty
Number of papers published in peer reviewed journals (national / international) by faculty and students	26
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	23
Monographs	
Chapter in Books	
Books Edited	
Books with ISBN/ISSN numbers with details of publishers	
Citation Index	54 citations for 16 papers.
SNIP	
SJR	
Impact factor	5.28
h-index	

20. Areas of consultancy and income generated : Nil
21. Faculty as members in (a) National committees : Nil
(b) International Committees (c) Editorial Boards:

22. Student projects:

Percentage of students who have done in-house projects including inter departmental/programme	Nil
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :

- 1) Dr Kakoli Banerjee, School of Biodiversity & Natural Resource Conservation, Central University of Orissa.
- 2) Dr Smita Dey, P.G. Department of Mathematics, Ranchi University.
- 3) Dr Abhijit Mitra, Department of Marine Science, University of Calcutta.
- 4) Dr Debasish Lohar, Department of Physics, Jadavpur University.
- 5) Dr Debabrata Maity, Department of Botany, University of Calcutta.
- 6) Dr Bishnubrata Chattopadhyay, Department of Applied Mathematics, Xaviers' Institute of Polytechnique and Technology, Ranchi.
- 7) Dr Alok Chandra Samal, Deptt of Environmental Science, Kalyani University.
- 8) Dr Shiv Kumar, Department of Geography, St Xaviers' College, Ranchi.
- 9) Dr Biplab Mandal, Department of Zoology, Vidyasagar University.
- 10) Dr Punarbasu Dhoudhury, Deptt of Environmental Science, University of Calcutta.

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International

National Seminar on "Climate Change and Its Impact on Common People" in January 2012.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
UG: BSc Honours	Cannot be determined. Common application forms were invited for all the BA (Hons & Gen) courses	54	50	4	44.44%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc (Honours)	100%	Nil	Nil
BSc (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data deficient
PG to M.Phil.	Data deficient
PG to Ph.D.	Data deficient
Ph.D. to Post-Doctoral	Data deficient
Employed • Campus selection • Other than campus recruitment	Some of the alumni have qualified various competitive exams including School Service Commission and engaged in teaching profession or government offices. Exact data is not available.
Entrepreneurship/Self-employment	Some students are self-employed but exact data is not available.

30. Details of Infrastructural facilities:

Library	Number of books is very few and too basic.
Internet facilities for Staff & Students	Yes
Class rooms with ICT facility	LCD projector, desktop and laptops are used
Laboratories	One for conducting practical classes

31. Number of students receiving financial assistance from college, university, government or other agencies:

- State Govt. provides scholarship to all the SC, ST, OBC, and minority students of the college including this department and financial benefit to some of the girl students through its various projects.
- Half and Full-free studentship is also provided to poor and meritorious students of this college including this department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Nil

33. Teaching methods adopted to improve student learning:

Apart from traditional lecture method (a) power point presentation, (b) video shows & (c) internet resources are done/used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Most of the students of the college as well as this department are volunteers & cadets of NSS & NCC respectively. ISR and Extension activities are realized through these.

35. SWOC analysis of the department and Future plans:

Strengths:

- Separate departmental room for the department.
- Basic computer & projection facility.
- Internet connectivity.
- Sufficient amount of specimens and chemicals are available.
- Collection of soft copies of necessary books that are expensive.

Weaknesses:

- Shortage of Full-Time teachers in the department.
- Many of the students are first generation learners.
- Departmental Library is too basic.

Opportunities:

- Free (and affordably cheap) e-resources can be used.
- Invited lectures can now be arranged with teachers from nearby colleges and Universities.
- Organizing seminar/workshops at the department is relatively easy now.

Challenges:

- Coping up with highly varied quality and background of the students.
- Arranging funds for infrastructural facilities and books for library.

Future plans:

- Setting up a fully furnished departmental library.
- Publication of edited books/ journal from the department.



ACHHRURAM MEMORIAL COLLEGE

(Affiliated to Sidho-Kanho-Birsha University)

Accredited by NAAC (2008; Grade 'B' CGPA: 2.47)

P.O.: JHALDA, DISTRICT: PURULIA, WEST BENGAL

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Soumitra Sen

Place: Jhalda, Purulia
Date: 31 December 2015

(Dr Soumitra Sen)
Teacher-in-Charge
Teacher-In-Charge
Achhruram Memorial College
JHALDA (PURULIA)