



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

**Ref No:**

**Date:** 06.07.2021

## NOTICE

An IQAC meeting of the college will be held on 13.07.2021 at 1:30 pm in the online mode. Link for the meeting will be shared in due course. All the members of IQAC are requested to attend the meeting.

### Agenda

1. To read and confirm the proceedings of last meeting
2. Discussion on the submission and confirmation of AQAR for 2020-21
3. Discussion regarding academic planning of 2021-22.
4. Report on e-learning for year 2020-21.
5. Discussion regarding plantation drives for greenery and beautification of college campus.
6. Issues regarding implementation of rainwater harvest system in college campus.
7. Follow-up regarding the issue for the implementation of Kudmali subject in our college.
8. Discussion regarding the updates for taking initiatives for collaborations and MoU.
9. Discussion about the distinctiveness of college for NAAC
10. Discussion regarding basic infrastructural development of the college campus.
11. Discussion regarding the information of pass out students.
12. Discussion regarding the infrastructure development of library.
13. Issues regarding the improvement of e-learning facilities.
14. Miscellaneous

### Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
2. SDO, Jhalda (or his/her Representative)
3. Dr. Arijit Gangopadhyay (IQAC coordinator)
4. Sri Samar Kanti Chakrabarty (Teachers Council Secretary)
5. All Departmental Heads
6. Smt. Riptika Pal (Librarian)
7. Sri Asit Lahiri (Head Clerk)
8. Smt. Shatabdi Poddar (Alumni Member)
9. Dr. Prabodh Kuiry (External Expert, SKBU)
10. Sri Monish Keshri (Industrialist)

Principal

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Arijit Gangopadhyay  
IQAC Coordinator

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**Ref No:**

**Date:**

**Minutes of the proceedings of the meeting of IQAC of the college held on 13.07.2021 at 1:30 pm in the online mode.**

The principal took the chair and declared the meeting open.

Item no. 1: Resolution adopted: The agenda and the resolutions of the last meeting was read out and confirmed.

Item no. 2: Resolution adopted: The IQAC coordinator discussed about the report of AQAR for 2020-21 to get consolidated and confirmed by the principal.

Item no. 3: Resolution adopted: As the lockdown continues, IQAC coordinator informed the HODs of various departments as well as to the members of academic committee that classes for the next semesters will be continued in online mode. So, an academic calendar and routines for various departments must be prepared and submitted online in the official mail.

Item no. 4: Resolution adopted: The principal mentioned in the meeting about the submission of e-learning report from each and every faculty individually by mail. He informed that there is a specific format provided by the university to e-learning. Principal asked IQAC coordinator to share the format with faculties immediately and take necessary actions for receiving the report from every one.

Item no. 5: Resolution adopted: IQAC coordinator discussed that the cases of Covid-19 spread is reducing day by day and hopefully we would be ordered to start offline mode of teaching very soon if the conditions improved. Keeping in mind about the health issues of students as well as staff members associated with the college, the greenery of the college campus should be increased by plantation drives immediately. The HOD of botany also added that trees from palm family can be planted in the campus since it is a fast growing tree. Along with greenery it will also add to the beautification of college campus since it is an ornamental plant. Other members also welcomed this proposal and principal was asked to take necessary actions regarding funds for plantation.

Item no. 6: Resolution adopted: IQAC coordinator discussed an issue regarding rainwater harvest system to manage water resources for the green practices. He suggested a method of 'surface-run off' water harvesting system where roadside rainwater will be directed by canal system to get collected within our pond in the college campus. Principal with other members also supported the idea and asked to take necessary actions.

Item no. 7: Resolution adopted: IQAC coordinator asked the principal about the status of the application to start a new subject and a department for it, Kudmali, since the idea initiated regarding this has becoming a demand for the local tribal students who are not getting any opportunities for taking admissions for higher studies in the nearby of their localities. It was urged by the cell members to take necessary actions for the implementation of the Kudmali subject with a department as soon as possible within this academic year.

Item no. 8: Resolution adopted: Principal mentioned that for various exchange programs and other activities, collaborations and MoU should be encouraged every year. At present we have one MoU signed with the Ramakrishna Mission Vivekananda Education and Research Institute. He acknowledged that he has also discussed with respective institutes for signing two more MoUs within this academic year.

Item no. 9: Resolution adopted: IQAC coordinator discussed about the distinctiveness of the college for the purpose of NAAC. Being a college in the rural area of the Purulia district, it is surrounded by many local tribes who prefer to preserve their ethnicity of folk culture at the same time when they are taught about technologies. So, the coordinator mentioned that the main focus of our college should be in promoting the enrichment of various folk cultures and we should arrange many training programs to train local students about their folk practices. Chhou mask making is one of the iconic activities of this belt associated with chhou dance. Chhou mask making is not only a source of income for these local tribes but also it is mainly a symbol of cultural identity, community bonding, transmitting knowledge etc. Moreover, opening a proper degree course in Kudmali language will also be a resilient action to against the cultural erosion, since due to modernization, cultural aspects of local tribes were being lost gradually from the community.

So, the coordinator mentioned that distinctiveness of the college will be in practising the folk culture among the students and to train them in these aspects. Proper communication should be done with the concerned stakeholders to implement this idea.

Item no. 10: Resolution adopted: Discussions were made by the principal with the other cell members regarding the developmental aspects of the college infrastructure. Principal mentioned that CCTV camera should be installed in the college premises like in each and every classrooms and departments and other areas like parking/cycle stand areas. He also informed that IQAC coordinator should do the needful to organize meetings with the purchase, finance and building committee for this issue.

Item no. 11: Resolution adopted: IQAC coordinator instructed that a proper meeting with the Alumni members should be organised to discuss about keeping the track records of pass out students.

Item no. 12: Resolution adopted: Librarian of the college, Riptika Pal mentioned that it would be appreciable to develop the infrastructure of library for future purpose. She mentioned that a requirement of a separate bathroom for the staff members of library is essential to be constructed. Moreover, some more computers are required to be purchased for library to promote the students to use those computers to increase the knowledge in them related to computer education.

Item no. 13: Resolution adopted: IQAC coordinator asked the principal to improve the e-learning facilities inside the college. Though lockdown during pandemic seriously affected the academic calendar of the college, however there are some positive effects of the e-learning mode. Students are much more interested now in e-resources in compare to pre-pandemic time. Teaching learning interactions with mixed methods among our faculties and students have made them better and efficient in handling computers and other apps, and to deliver lectures by the help of powerpoint for learning purpose. So, to promote the e-learning mode, more computers for students should be purchased and all the classrooms should be prepared as ICT-enabled for further curriculum.

Item no. 14: Resolution adopted:

- a. Under miscellaneous, IQAC coordinator encourages NSS, NCC, Guidance and career counselling cell for their appreciable efforts during the year 2020-21. Since, all the outreach activities along with the placement trainings were regularly carried out in online mode in this pandemic situation. Coordinator encourages all the units/cells to organize more webinars and programs for this session.
- b. Implementation of solar panels for energy management was also proposed by the coordinator. Necessary actions should be taken.
- c. More mental health promoting webinar and workshops were encouraged to be conducted for students.

**Actions taken based on the agenda of the previous meeting**

1. Webinars for improving the mental health of students during the lockdown period were arranged to be conducted.
2. A sanitization drive was done in the college campus to minimize the contamination of Corona virus.
3. Funds were released for the infrastructural development of the college. Requisitions from the department regarding computers were asked to be submitted as soon as possible.
4. E-learning reports from more than 70% faculties have been collected. Others were instructed to submit it as soon as possible.
5. Both the water conserving unit, i.e., borewell recharge unit and open well recharge unit was monitored for their proper use.
6. Annual reports of NCC unit have been collected by the IQAC coordinator.
7. A 3-Day online workshop on 'Heartfulness Enabled Leadership Mastery' organised by Department of Mathematics in Collaboration with Heartfulness, advancing love was conducted on 06.7.2021.



Principal

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JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

**Ref No:**

**Date:** 07.12.2021

## NOTICE

An IQAC meeting of the college will be held on 14.12.2021 at 1:30 pm in the staff room. All the members of IQAC are requested to attend the meeting.

## Agenda

1. Discussions on proceeding of last meeting.
2. Awareness Program on the use of mask and sanitizers for post-pandemic session
3. Discussion on the repair of laboratories
4. Discussions regarding student's feedback
5. Reconstruction of college-canteen on the basis of hygienic measures against Covid-19 measures.
6. Miscellaneous

## Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
2. SDO, Jhalda (or his/her Representative)
3. Dr. Arijit Gangopadhyay (IQAC coordinator)
4. Sri Samar Kanti Chakrabartty (Teachers Council Secretary)
5. All Departmental Heads
6. Smt. Riptika Pal (Librarian)
7. Sri Asit Lahiri (Head Clerk)
8. Smt. Shatabdi Poddar (Alumni Member)
9. Dr. Prabodh Kuiry (External Expert, SKBU)
10. Sri Monish Keshri (Industrialist)

Principal

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**Ref No:**

**Date:**

**Minutes of the proceedings of the meeting of IQAC of the college held on 14.12.2021 at 1:30 pm in the staff room**

The principal took the chair and declared the meeting open.

Item no. 1: Resolution adopted: The agenda and the resolutions of the last meeting was read out and confirmed.

Item no. 2: Resolution adopted: Various awareness programs were encouraged to be conducted by IQAC coordinator. He mentioned that NCC and NSS units should be taking this responsibility for these programs. In the college premises also, proper use of masks, distance maintenance, use of sanitizers should be strictly monitored. Our gatekeeper will be instructed to use thermal gun to check the temperatures and accordingly allow the students and staff members to enter the college premises. Each and every department should also be supplied by the adequate number of sanitizers and masks for their mandate use to follow post- covid measures.

Item no. 3: Resolution adopted: Coordinator mentioned that in view of prolonged shutdown, almost all the laboratories were in urgent need of repair. Principal assured the members that college is aware of the problem and will be providing the required funds. Department were asked to provide a detailed list of work/purchase required.

Item no. 4: Resolution adopted: Student as well as teacher feedback forms should be collected from the respective individual for their opinion during the online mode.

Item no. 5: Resolution adopted: A proposal to renovate college canteen was given by the IQAC coordinator which would follow the post-covid hygienic measures. Detailed discussion about this agendum would be done in subsequent meeting arranged by canteen committee and the details will then be shared later for further implementation.

Item no. 6: Resolution adopted: There was no issue in the miscellaneous to be discussed. The meeting was ended.

## **Actions taken based on the agenda of the previous meeting**

1. An online weekly session on 'Heartfulness Enabled Leadership Mastery-Start "U"p & Discover Modules' organised by Department of Mathematics in Collaboration with Heartfulness, advancing love (14 weeks) starting from 05.10.2021.
2. The degree course under CBCS curriculum for Kudmali subject along with the department was started in the college officially.
3. Independence day was celebrated by NCC on 15.08.2021 where parade in A.M. College and SDO office, Jhalda took place. 150 cadets participated.

4. Gandhi Jayanti celebration was organized by the NCC on 02.10.2021 with 30 cadet participants.
5. Funds for construction of a canal system for rainwater harvesting were released.
6. NCC recruitment rally was organized by the NCC on 11.11.2021. 250 students were participated and 70 were selected.
7. A one day program was conducted by NCC for giving tribute to 1<sup>st</sup> CDS of India, Gen. Bipin Rawat on 09.12.2021. Around 110 cadets were participated.



Principal

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Ref No:

Date:12.05.2022

## NOTICE

An IQAC meeting of the college will be held on 17.05.2022 at 1:30 pm in the staff room. All the members of IQAC are requested to attend the meeting.

### Agenda

1. Discussions on proceeding of last meeting
2. To discuss about the curriculum of NEP-2020
3. Discussions regarding the introduction of new add-on course
4. Discussion on giving more emphasis towards the placement of students
5. Discussion related to the preparation of green audit, energy audit, waste managementfiles.

### Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
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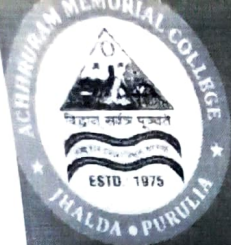
Principal

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**Ref No:**

**Date:**

## **Minutes of the proceedings of the meeting of IQAC of the college held on 17.05.2022 at 1:30 pm in the staff room**

The principal took the chair and declared the meeting open.

Item no. 1: Resolution adopted: The agenda and the resolutions of the last meeting was read out and confirmed.

Item no. 2: Resolution adopted: Principal mentioned that there is a new curriculum called NEP-2020 introduced from the UGC and asked the IQAC coordinator to arrange webinars as well as sessions for understanding this curriculum as this can also be implemented in SKBU in the near future.

Item no. 3: Resolution adopted: For the purpose of NAAC, IQAC coordinator mentioned that it is urgent criteria for our college to organize add-on courses in various subjects.

Item no. 4: Resolution adopted: Principal discussed that every year a significant number of students were getting training in our college in placement firms and out of them significant students are getting the jobs. So, this practice of organizing training sessions should be given more emphasis.

Item no. 3: Resolution adopted: IQAC coordinator instructed the need of collecting data for green audit and academic audit. So, concerned committee members were informed to collect data for this report.

### **Actions taken based on the agenda of the previous meeting**

1. Solar panels were installed in the college premises to minimize the energy consumption.
2. More than 60 saplings of palm family have been planted for greenery and beautification. Fencing with iron-nets was also done surrounding the plants for their protection.
3. MoU has been signed with PayelMukhos Centre, Charida, Baghmundi on 04.03.2022. The centre has been agreed to train our students for Chhou mask making techniques by organizing workshops.
4. A One State Level Webinar on 'Indispensability of Digital Libraries for Academic Pursuits in Disadvantaged Times and Areas' organized by the department of Mathematics in collaboration with college Library on 26.03.2022.
5. International Seminar on 'BanglarJatityotabad: 1800-1971' organised by Department of History, SKBU in collaboration with Department of History, Achhruram Memorial College on 20.04.2022.
6. A Webinar on 'Career Guidance Program' organised by Department of Mathematics with association of Unacademy. Speaker - Mr. Hari BabuAde (Star Educator) on 25.04.2022.

7. A rally on traffic rule awareness program has been conducted by NCC on 16.12.2021 in public road. 100 cadets were participated.
8. Netaji Birthday Celebration was conducted by NCC on 23.01.2022. Parade, flag hoisting, tribute and speech delivery were the contents of the program. 110 cadets participated.
9. 73<sup>rd</sup> Republic day was celebrated in college by NCC on 26.01.2022. 130 cadets were participated.
10. World Earth day was celebrated by NCC on 22.04.2022. Road rally, speech and quiz competition was organized on that day. 70 cadets were participated.
11. Computers for various departments and for the library as per requisition have been purchased.
12. CCTV camera installed in various departments and other areas of college premises.
13. Placement training for the students from TCS was conducted. Many students were joined after the placement.



Principal

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