

# SIDHO-KANHO-BIRSHA UNIVERSITY

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Controller of Examinations



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## THE DEPARTMENT OF CONTROLLER OF EXAMINATIONS

Ref. No: -7841/SKBU/CE/UG Exam 2021 Guide Line-Students/22

Date: - 14-02-2022

### **Notification for Examinees regarding the UG 1<sup>st</sup> semester examination,2021**

# This is to notify that the UG 1<sup>st</sup> Semester examination will be held through online and students will write answers at their home.

# The above examination (both theoretical and practical) will be held during **15<sup>th</sup> February to 19<sup>th</sup> of February, 2022.**

# The question papers will be available in the websites of both Colleges and University following the examination schedule at least half an hour before the commencement of the examination.

# Students are to write the answers by their own handwriting on A4 size papers (only on one side) of their own.

Soft copy of the Front page(I & II) designed by the University will be available in the websites. Students are to take print(both Front page I & II) and attach with each answer script after duly filled in all fields ( Examination, Subject, Course, Roll No., Registration No. etc.) and they must sign in the specified space underneath a declaration. Without the properly filled in front page, the answer script will be treated as cancelled.

For LCC/AECC/SEC papers the answer sheet is to be downloaded by the students for answering LCC, AECC and SEC papers. Students are instructed to fill all the fields (Examination, Subject, Course, Roll No, Registration No etc.) and submit this answer sheet after giving the examination to the respective colleges along with the front page I only ( front page II is not to be attached in this case).

Examinees are also to write their Roll No. and mention page no. in each page of the answer scripts.

# Examinees will have to submit answer scripts to their own colleges on the same day within one hours after the examination is over.

In case of offline submission the colleges should issue the receipt/acknowledgement to the students.

Before submission, examinees are instructed to check the sequence of pages of their answer scripts (Front page followed by page no 1,2,3,4...).

# PWD candidates who are not able to write by their own will be allowed scribe for writing. The students are instructed to contact the respective college in this regard.

# For evaluation of practical examination, the laboratory records/notebook/ report/any relevant documents are to be submitted by the examinees to their colleges in the same manner as per schedule.

For S-type courses (50 marks Practical/Project/Dissertation): 20 marks will be evaluated on a question paper prepared on the concept of Practical/Project/Dissertation/methodology +30 marks will be evaluated on the basis of laboratory documents.

# Students are directed to follow Covid-19 health guidelines strictly during the period while he or she will be in college campus.

# The examinees will come under the purview of disciplinary measures on the basis of Examiner's report, in case any of them writes/posts anything that goes against the sanctity of the examination and the system as well.

# **The hard copy of the question papers will not be available in the Colleges.**

# **Students will not be allowed to write the said exam in the College Campus. They will write the exam from their residence only.**

# **If it is found that students are giving the exam in College Campus and/or adopting unfair means, they will come under the purview of disciplinary measures to maintain the sanctity of the examination and the system as well.**

# **In case of offline submission of answer scripts the examinees will be allowed to enter the University Campus on the day only when the examination is over.**

  
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