



Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723 202

Ref No:

Date:

Action Taken Report (2018-2019)

1. Classroom Infrastructure Maintenance

Issue Raised: The need for regular maintenance of classroom infrastructure, including issues with water supply in washrooms and inadequate lighting in some classrooms.

Actions Taken: Directed Bharat and Sukumar Mandi, Office Superintendent, to oversee the ongoing maintenance of basic infrastructure


Current Status: Bharat and Sukumar Mandi have initiated a routine inspection process for the classrooms, washrooms, and lighting systems. Necessary repairs and improvements have been addressed, and a maintenance schedule is now in place.

2. Canteen Menu Enhancement

Issue Raised: The need to diversify the canteen menu to include a variety of healthy, affordable, and appealing food options.

Actions Taken: Instructed Mr. Asit Laheri, head Clerk to implement changes to the canteen menu.

Current Status: A comprehensive review of the current menu has been completed. New healthy food options have been added based on student feedback. The updated menu is now available, and further feedback is being collected to ensure it meets student expectations.


24/05/18
Dr. Arup Kanti Konar
PRINCIPAL
ACHHRURAM MEMORIAL COLLEGE
JHALDA, PURULIA
WEST BENGAL



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Action Taken Report (2019-2020)

1. Computer Repairs

Issue Raised: The need for repairing computers to ensure that students can thoroughly learn practical skills.

Actions Taken: Instructed Mr. Laheri to oversee and initiate repairs for the malfunctioning computers.

Current Status: Mr. Laheri has coordinated with the concern departmental heads and repairs have been completed. All computers are now functional, enabling students to engage in practical learning effectively.

2. Attendance Policy, Canteen Hours, and Classroom Maintenance

Action Taken: Policy for recognizing attendance of students in national-level events established and communicated. Arrangements for recording are in place.

Directed Mr. Laheri to extend canteen hours for special events. Hours adjusted.

Principal instructed Mr. Laheri to oversee classroom maintenance.

Current Status: Policy active; attendance is recorded accurately.

Canteen operating extended hours on event days.

Regular maintenance and repairs are ongoing.

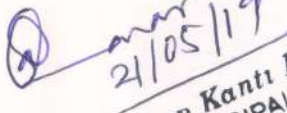
3. Cycle Stands Renovation

Issue Raised: Renovation of cycle stands due to inadequate space for the increasing number of cycles.

Actions Taken:

The Principal has acknowledged the request for renovating the cycle stands.

Current Status: Planning for the renovation of cycle stands is underway. The space will be redesigned to accommodate the growing number of bicycles, with expected completion by six months.


21/05/19
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Action Taken Report (2020-2021)

1. Monitoring of Online Classes

Action: Each department has been tasked with monitoring the effectiveness of online classes, including student engagement and technical issues.

Responsible: Departmental Heads.

Status: Ongoing

Arup
17/05/21
Dr. Arup Kanti Konar
PRINCIPAL
ACHHRURAM MEMORIAL COLLEGE
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Action Taken Report (2021-2022)

1. Monitoring of Online Classes

Action: Each department has been tasked with monitoring the effectiveness of online classes, including student engagement and technical issues.

Responsible: Departmental Heads.

Status: Ongoing

2. Examination Preparation.

Actions Taken

Notification: Departmental heads were informed and briefed on their responsibilities.


Schedule Coordination: Alignments with the university's examination timetable were completed.

Preparation: Examination platforms were configured and tested.

Student Notification: Exam schedules and instructions were communicated to students.

Monitoring: Real-time support was established for any issues during exams.

Status: Ongoing


20/05/20
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Action Taken Report (2022-2023)

1. Student Grievance Redressal Committee

Issue Raised: No meetings of the Student Grievance Redressal Committee were held during the government lockdown, and no complaints were received from students during this period.

Actions Taken:

Status Update: The Principal confirmed that, due to the government-imposed lockdown over the past two years, no offline meetings were conducted, and no grievances were reported. Online classes and other college activities continued as planned.


2. Canteen Menu Upgrade

Issue Raised: Request from students to upgrade the canteen menu to include a diverse range of healthy, affordable, and appealing food options.

Actions Taken:

Principal instructed Mr. Laheri to initiate the process for reviewing and upgrading the canteen menu.

Current Status: A review of the current canteen menu has been conducted. New food options that are healthy, affordable, and appealing have been introduced based on student feedback. The updated menu is now available to students.


19/05/22

Dr. Arup Kanti Konar
PRINCIPAL
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WEST BENGAL